

ISC Photographic / Filming Equipment Policy

Approved: October 5, 2019



By registering with ISC, all members have agreed to abide by this Policy.

1. Guidelines for Use of Photographic / Filming Equipment at Island Swimming Club Practice and Training Events

There is no intention to prevent registered club coaches and teachers using photographs / videoing as a legitimate coaching aid. However, swimmers and their parents should be aware that this is part of the coaching programme and care should be taken in the storing and/or sharing of such information.

If the club is concerned that someone they do not know is using their practice or training sessions for photography or filming purposes, whether the individual is capturing images from the deck or the viewing stands, they should ask the individual to leave and contact the facility management.

2. Guidelines for Use of Photographic / Filming Equipment at Island Swimming Designated and Sanctioned Competitions

There is no intention to prevent parents/guardians/relatives/friends from photographing / videoing their affiliated swimmers during competitions, within the parameters of the following guidelines:

- a. Only individuals that have made an application and received authorization to record the event shall be granted access and permission to do so.
- b. Only individuals given deck authorization by the meet manager or other designated individual may be permitted on the deck to take photos / videos of the event and swimmers. Individuals provided with accreditation must prominently display it at all times while on deck.
- c. **Professional photographers / filming / video operators** wishing to record the event should seek accreditation and approval with the event organiser by producing their professional identification and/or organizational identification for the details to be recorded. Ideally, this request should be made at least 5 working days before the event.
- d. **Amateur (e.g., designated club) or student photographers / film / video operators** wishing to record the event should seek accreditation and approval with the event organiser by producing their student or club registration identification and a letter from their club / educational establishment outlining their motive for attending the event. Ideally, this request should be made at least 5 working days before the event.
- e. **All other spectators** wishing to use photographic / film / video equipment *with a telescopic or separate zoom lens* should register their intent with the organiser of the event for authorization. Photographs / video recordings may only be taken from the stands and must follow the standards outlined in 2(g).

- f. **Swimmers registered in the meet** may take photos / videos of their siblings and friends on deck, if they have been given prior permission from their sibling / friend, but must follow the standards outlined in 2(g).
- g. **All photographers / filming / video operators** (whether professional / amateur / other) shall adhere to the generally accepted standards of decency; in particular
 - Photographs /videos should not be taken from behind swimming blocks at the start of a race or during take-overs of a relay event
 - Photographs /video should not be taken of a child climbing out of the swimming pool.
 - Photographs /video should not be taken in locker-rooms or bathrooms.
 - Action shots should not be taken or retained where the photograph / video reveals a torn or displaced swimsuit.

Accreditation procedure: a system must be established whereby a documented record shall be made of the individual's name and address and/or club/organization through a copy of both personal and professional and/or organization identification. Professionals and club photographers should make application and register prior to the event and their identification details also recorded. Ideally identification details should be checked with the issuing authority prior to the event.

Individuals provided with deck authorization should be issued an identification label on the day, which can serve to highlight those who have accreditation. For regular events (e.g., Bennett, Medley), the identifying label should be changed to prevent unofficial replication.

Public Information: the specific details concerning photographic / video and filming equipment registration should, where possible, be published prominently in event programmes and announced over the public address system prior to the start of the event.

The recommended wording is:

In accordance with Island Swimming Club's risk management Policies, the promoters of this event require that any person wishing to engage in any video, zoom or close range photography should register their details with staff at the spectator desk (e.g., clerk of course, meet manager) before carrying out any such photography.

Enforcement: Any meet official or other designated individual has the right to enforce this policy during swim meets or training sessions.