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| **Date:** | October 22, 2024 | **Location:** | Pinecrest Room – Strathcona Gardens |
| **Time:** | 7:00pm | **Facilitator:** | Mercedes Hayduk |
| **Attendees:** Mercedes Hayduk, Kelly Bignell, Billie Vose, Nycky-jay Vanjecek, Shannon Haugen, Kirstie Stewart, Richard Millns, Cheri Millns, |

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| **1. Call to Order** | Meeting called to order at 7:05pm |
| **2. Accept Agenda** | All accepted |
| **3. Acceptance of previous meeting minutes**  | All accepted |
| **4. Business arising from previous meeting minutes** | Wage Increases (Cheri) – confirmed that she will roll out these changes carefully and one to one with the coaches |
| **5. Reports**  | **President (Mercedes):*** None

**Head Coach (Richard):*** CRKW swim program continues to hum along well. At every level of the club we see terrific engagements. Signups for our meets is strong and at capacity. We have a few areas to keep our eyes on discussed below.

The Next Wave * Currently the CRKW seniors are beginning an unprecedented team performance run. Our relays, and individual performances will be stellar over the next couple seasons. My eye is now fixed on ensuring that this performance wave is followed by another one. We have tremendous leadership in the Orca program and the swimmers in that program are beginning to consider themselves swimmers. We must continue to invest in the 2 killer whale groups underneath our seniors to ensure they are ready to fill some very big shoes. As of now the level of both talent and engagement are in an excellent spot. The challenging area is work ethic. We have excellent coaches in place to motivate and inspire the ever so treasured element of work ethic, and once this area improves our future Killer Whale swimmers will have no problem maintaining the culture set by the current seniors. We have increased the hours of coach Jared Wilson to help mentor our current Killer Whale Development coach. He will be providing detailed service to ensure the Killer Whale Dev group has all it needs to progress to their brilliant potential.

Why Compete? * I will be posting a video for our Orca membership to discuss the question about competing. I see NJ is going to work on the educational side to engage our brand new Killer Whales, I will be discussing the purpose from a philosophical basis. I have received numerous amounts of feedback from our newest members mentioning either beyond healthy amounts of nervousness or flat out refusal to compete. We will work on this and do our best to maintain the healthy competitive nature of our program. Currently we are at 66/104 members signed up to compete at our meet, I would like to see that closer to 80+
* Otherwise our team is in a good position, we have achieved a good spot with our facility and we are working well together to keep smiles up as we navigate construction. I do want to make sure that at some point before the new facility opens I get in front of the Strathcona County Commission to provide a detailed presentation about CRKW so they realize the success and stakes of our membership participating in our community.

**Development Coach (Cheri):*** Meeting with Supervisor of the pool, noted, no opening of the door by the diving board will be permitted during construction, only access are doors marked and currently under use, this will make set up problematic
* Conversation related to details to support the equipment and set up for the meet to follow from the Meet Manager

**Treasurer (Billie):**General account: $95,416.13Gaming account: $26,579.11Contingency account: $31,502.34Capital Projects account: $5,001.38* Two invoices outstanding. Families have been contacted regarding the overdue payment.
* Sponsorship cheques are starting to come in. So far, five new sponsors and five renewals.

**Fundraising Coordinator** (Rachel)**:*** Cheese fundraiser - completed
* Poinsettia fundraiser - completed
* Purdy’s – in progress
* Coffee is starting next week
* Noted (Mercedes) future preference is not to use parents personal emails, club email only for e-transfers
* Bake Sale funds (Cheri) will be collected and then committed to High Performance Program, communication with parents that have asked questions related to the sale will be managed this week

**Sponsorship Coordinator:*** No report
* Noted that sponsorship list will be forwarded to the Board of Directors

**Registrar:*** Everything is going well, no additional concerns with the site transition
* Comox meet went well, registrations held in the system correctly
* Richard notes that he agrees system is working much better

**Meet Manager** (Nycky-jay)**:*** Next week will be busy as we gear for the first meet of the season. Everything is coming together so far.
* There will be a little bit of challenging navigation as entries are not able to be submitted through the Swimming Canada Online System. They come directly to me, and hopefully all swimmer registrations have been initiated by their club in the new REMS database.
* I've noticed that the results have not been posted from both the Comox and Nanaimo meets, so hopefully there are no issues on our end or with the system.
* I have a few things to purchase including printer ink, extension cord, lysol wipes, false start weight. Is there anything else you can think of?
* We have Jeff Stevens as our Ref. He is driving up from Victoria so we are putting him up at the Anchor Inn which is booked.
* Rockland Glass delivered a custom splash guard for our new electronics which is amazing. This was donated, so we will be doing a social media shout out just like Healthy Way and IZCO.
* Dan Scott is using his trailer for the lane ropes, I will send out an email asking for 3 other strong individuals to help load/unload the trailer on the Saturday and Sunday. I would like to give Dan a VPS point for this. The lane ropes have been stored inside, so no need to pressure wash.
* Pool has confirmed bleachers will be available, "The bleachers are outside and our guys are planning on cleaning them up and bringing them into the building"-Laura

**Communications/Social Media Coordinator (Nycky-jay)*** On track with Sponsor posts.
* Will be sending a media release the Sunday after the home meet to the paper along with a few photos that they hopefully give a shout out to our club

**VPS Coordinator** (Margie)* No report

**Apparel Coordinator*** No report

**Social Coordinator (Shannon)*** December 7, 2024 is the Club Christmas party
* Email sent out with the party details, including potluck style
* Seeking volunteers

**Officials Coordinator*** No report

**Website Coordinator*** No report
* Thank you Nicky-jay and Rachel for ongoing updates

**Travel Coordinator*** No report
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| **6. New Business** | None |
| **7. Next Meeting** | **December 10, 2024 at 7:00pm** Pinecrest Room (Strathcona Gardens) |