**June 2024 CRKW Board Meeting Minutes**

  7:00pm, Monday, June 3, 2024

Pinecrest Room, Strathcona Gardens

**In Attendance**

Mercedes Hayduk, Brian Vose, Billie Vose, Kelly Bignell, Kili Enger, Nycky-jay Vanjecek, Richard Millns, Cheri Millns, Lesleyann Komlijenovic, Rachel Balabuch

1. **Call to Order**

Meeting called to order at 7:03pm.

1. **Accept Minutes from Last Meeting**

Rachel moves to accept the minutes from the last meeting. Nycky-jay seconds. All in favour.

1. **Accept Agenda**

Rachel moves to accept the agenda. Brian seconds. All in favour.

1. **Business Arising From Minutes**

None

1. **Reports and Discussion Items**
   1. **President**

We are wrapping up our 2023/2024 season and starting to plan and think about next year.

Brian (Vice President) attended a Pool Allocation Meeting on May 16th. The following was discussed:

* The meeting had Salmon Kings and Killer Whales representation. Sarah M. (Program Manager) from Strathcona Gardens was present.
* Time was spent setting the pool schedule for next season. Next year, a more formal process will be followed.
* Pool safety (insurance) and policies were also discussed.
* Review of swim meets – when to schedule and plan (around Strathcona Gardens lessons).
* Strathcona Gardens would like regular meetings with CRKW.
  1. **Head Coach**

The final meeting to finish the competitive season and we have a number of things to discuss.

I have finalized our coaching staff for the 2024/2025 season and have their budgeted annual cost outside of the Head Coach and Head Development Coach. Our Pool costs will have only a slight increase so overall our operations remain close to this past season.

Coaching Staff: (ALL WAGES AND HOURS ARE ESTIMATES)

* Head Coach Richard Millns (K Whale Elite/K Whale Senior/K Whale Junior/K Whale Development swimming & dryland programming, Entire Staff management, Overseeing Administration and program coordination)
* Head Development Coach Cheri Millns (All Mini Whale Programs, Staff Management, Payroll Supervision, Substitute Coaching)
* Senior Assistant Breah Dunn (Assist Head Coach in KW Programing) $35 per hour @ 10hrs per Week $14,000 for the season
* Apprentice Coach Levi Karasz (Dry Land Killer Whale Dev and Orca Swimmers, Go to coach Killer Whale Dev) $25 per hour @ 8hrs per week.
* Orca Coordinator Lauren Wilson (Programing Orca, Swim Meet Coordination for Orca, Substitute coaching, Off Deck Developmental Coordination) $14,000 for the Season
* Orca Senior Coach Sarah Haugen (Coaching Orca Senior) $25 per hour @ 6hrs per week
* Orca Junior Coach Ella Vose (Coaching Orca Junior) $25.50 per hour @ 6hrs per week
* Orca Development Coaches Zac Millns & Keyana Owens (Coaching Orca Development) $23 per hour @ 3rs per week each
* Auxiliary Coach Jared Wilson (Substitute Coaching) $30 per hour
* Auxiliary Coach Meghan Sibley (Assistant Coaching Orca Junior & Orca Senior) $35 Per Hour
* Auxiliary Coach Shannon Haugen (Assistant Coaching Orca Junior and Orca Development) $25.50 per hour

The above coaching structure will ensure CRKW invests in the highest levels of expertise available for our club. We have a number of safeguards to ensure that we never encounter staff shortages, a lineage and investment in young coaches as well as a compensation that benefits the staff member effectively for their time. Along with opportunities for advancement and coaching education we also provide a wonderful work environment that allows for people to feel valuable to our organization. Our coaching staff will be amongst the finest group of coaches anywhere in our country as we have a mix of young and old, local and out of town imports with varying strengths and offsetting skills that will provide our lucky swimmers the best opportunity to thrive.

* 1. **Development Coach**

We're wrapping up our Spring Mini Whales this week. Anna will not be back next year, but I believe everyone else will be. We trained a lot of new staff this year and I'm excited to see how everything goes next year with an experienced crew.

There's a plan to do some advertising this summer and early September for the Mini-Whale program as we've offered another 30 kids the Orca Development group for the fall. This leaves our Mini Whales pretty depleted, so we're going to need some new little swimmers in there. If you have any advertising ideas, please let me know.

I'm running an information session on June 11, 6-7:30 in the Pinecrest room for families that have been offered the Orca Development group for the fall. I believe Chris and Lauren will be there with me.

I'd like to get Lauren a club email so that I can add her contact information to my new competitive parent presentation, and she's become a leader of the Orca Program.

Summer Camps are looking quite full and I'm excited to see how they run this summer. We just have a few spaces in the Orca Camp for 8-12 year olds. We need to get Tyce registered as a coach with Swim BC. Katie is already registered along with our other assistant coaches.

As for the fall session, I'm planning to open registration mid to late August and have the session run late September to early December. Over the summer I'll be reaching out to the coaches for their availability and putting together the schedule and classes for next year.

Discussion:

Cheri will look into sending out information about Mini Whales sessions in Elementary School report cards. We will also advertise through social media and put an information poster in the trophy cabinet.

Cheri plans to do another free swim day in August.

Our goal for the 24/25 session is to have 100 kids registered in the lessons program.

Lauren will receive email address: orca@crkw.ca.

* 1. **Treasurer**

Accounts:

General: $49,157.95

Capital Projects: $35,001.38

Contingency: $35,941.02

Gaming: $6,532.62

All Accounts are up to date and invoices are paid.

Correspondence:

Boston Pizza earn back rewards

We received a cheque for $90 from the ‘earn back’ rewards program through Boston Pizza. I think we should advertise this fundraiser to our entire membership as it is simple and easy to earn $$ for CRKW. It is too hard to track individual families; however we could designate it for equipment purchases etc.

To Do:

I will go down to the return centre and collect the cheque for fundraising as the account is still in my name.

Discussion:

We will not be charging partial fees to those training in July.

We will put the money from the ‘earn back’ rewards into the Capital Projects account.

We reviewed withdrawal process – for fees and fundraising amounts. This review is ongoing.

* 1. **Fundraising Coordinator**

Fundraising must be paid by June 15th – credit cards will be charged on June 20th.

80% of excess can be used for apparel.

We may have a carwash in July for those travelling to Far Westerns.

* 1. **Sponsorship Coordinator**

No report

* 1. **Registrar**

Summer camps are almost full.

* 1. **Meet Manager**

Richard will need to send swim meet dates for 2024/2025 season to Nycky-jay.

Rockland Glass will make splash guards.

Nycky-jay would like to purchase a long cord for the electronics.

* 1. **VPS Coordinator**

Margie will send out an updated VPS chart shortly.

All VPS totals will be final as there are no other opportunities to collect VPS.

* 1. **Apparel Coordinator**

We will have new t-shirts for next year – not gender specific.

We will continue to use “Keep Your Shirt On”.

Other items for next season: caps with names, parkas, decals, tattoos.

* 1. **Social Coordinator**

Awards Banquet was a success!

Next year, social coordinator will take on CRKW picture day.

* 1. **Communications/Social Media Coordinator**

The newspaper included the Olympic Trials event/news and Richard’s media release.

Nycky-jay will post about Ricky’s event (no-training Ironman).

* 1. **Officials Coordinator**

No report

* 1. **Electronics Coordinator**

The score board will be moved to the pool between June 15 and June 30.

* 1. **Website Coordinator**

No report

* 1. **Travel Coordinator**

No report

1. **New Business**

* Youth Community Connections Fair at Phoenix Middle School on June 12th from 9:00-2:30.

Richard will attend.

1. **Upcoming Meeting(s)**

Monthly Board Meetings –July 2 at 7pm in the Pinecrest Room at Strathcona Gardens

1. **Adjourn**

Meeting adjourned at 8:29pm.