**September 2024 CRKW Board Meeting Agenda**

7:00pm, Tuesday, September 24, 2024

Pinecrest Room, Strathcona Gardens

**In Attendance**

Kelly Bignell, Billie Vose, Mercedes Hayduk, Nycky-jay Vanjecek, Brian Vose, Kili Enger, Margie Weeks, Richard Millns, Cheri Millns, Rachel Balabuch, Lesleyann Komlijenovic, Shannon Haugen

1. **Call to Order**

Meeting called to order at 7:01pm

1. **Accept Minutes from Last Meeting**

Billie moves to accept the minutes from the last meeting. Nycky-jay seconds. All in favour.

1. **Business Arising From Minutes**

None

1. **Reports and Discussion Items**
   1. **President**

Mercedes would like to thank the board for a great 2023/2024 season. Our AGM is on October 15th – this will bring about new board members. If anyone is aware of a parent who may be interested in joining the board, please let Mercedes know and she will reach out to them.

Mercedes will email directors only asking these members to vote on the budget that will be presented at the AGM.

This is a new era for our club being the size that it is…think about ways that we, as a board and coaches, can shift roles to make lighter work. The feedback from the Campbell River community is always very positive about the Killer Whales.

* 1. **Head Coach**

There is a lot on the horizon for this busy start up. With a large club (per foot print) and many different things to manage, to dealing with pool closure and session shuffling we are going to be busy bees.

Pool Closure Oct 7-11

We are going to be out of a pool Oct7-11 I have requested pool time at both public pool in Comox, and at the Military Base. As well we have requested pool time from small pools at the Comfort Inn and Pacific Playgrounds. We’ll await the news. We have pre paid sessions based on having all dates available for both Masters and Mini Whales. We have some solutions in place and hopefully the closure is only as scheduled. Let’s be ready for some carpooling and scheduling as we reminisce 2021.

Size of Club per Foot Print

We are still a reasonably medium size club in the overall scheme of swimming but based on our available space we are a behemoth!

We swim big lanes with big swimmers who have big dreams and make it work well. We also keep the gym at elevate very busy with large and diverse crowds of excellent athletes. I am very grateful to have Katie being so capable and adaptable to the shifting dynamics. Lauren is also continuing to prove herself as extraordinary organizing an Orca program that is well structured and maximizes our use of pool time. Overall, we are experiencing a large percentage of engagement and turnout at practices, gym sessions, outdoor dry land and our fundraisers. We are running out of room in our program, as we have capacity to maybe take 12-15 more athletes and after that we are out of tricks to make this program work to the high quality our citizens deserve.

Overall the Killer Whales are in a great spot. We have excellent registration at every level, and capable staff to lead each department of the program, we have exciting performances to come and an exciting competition schedule for the season.

* 1. **Head Development Coach**

I'm really happy with the numbers for our fall session we are about 5 short of our all time record of 146 last fall. I'm confident that we will get there throughout the session.

We have 6 coaches, 6 volunteers, and me to make this Fall Session spectacular.

The program has kids that are noticeably younger than in past sessions/years and I think this is beginning to be seen in the Orca Development group where we used to have many 10-11 year olds. Now they are more like 8-9 year olds. At this point, I don't think we have any children 10 years or older in Mini Whales. This isn't concerning in any way, but shows that the program is doing a great job of progressing children on to the Orca Development group

* 1. **Treasurer**:

Account Balances

General: $123,960.13

Capital Projects: $5,001.38

Contingency: $31,502.34

Gaming: $35,432.62

All in all, we are in a good spot financially to start the season. I did see our general account get as low as $11,000 at the beginning of August. I am grateful that we still had the $35, 000 left in our Capital project account (scoreboard $$), so I transferred $30,000 back into the general account to give it a boost, as payroll was due to come out. We still have the cushion of $30,000 in our contingency account, which is great. Gaming funds will be used for Pool and other facility rentals this year. We will continue to use the general account for payroll.

There are still four outstanding invoices for September. I have contacted the account holders to remind them of the overdue payment.

The first batch of Swim BC and CSCA invoices have been paid. Thanks, Kili for all your hard work with this new and crazy system.

I will no longer be providing receipts or printing invoices for families. I will send an email out regarding this and direct the members on how to print or view their invoices on our website. The only exception will be for Nides, Kidsport and Jumpstart, as they require more detail.

Please continue to send in your receipts for reimbursement in a timely manner, and please fill out the expense sheet and attach it to your email. I will accept photos of receipts or originals. I will resend the expense reimbursement form out again.

Communication/Correspondence:

I have reached out to our bank adviser, Jonas, regarding mobile cheque deposit and credit card options. He is not the easiest to correspond with but the scanner for cheque deposits is $30/ month and still no word on the credit card. Apparently, we have some option; however, he has to look into them. I will keep pressing this matter. I did not sign up for the scanner. I will continue to deposit cheques at the bank.

* 1. **Fundraising Coordinator**

See Rachel’s email from September 17th – this outlined fundraising opportunities.

Rachel is looking for new ideas this year for fundraising.

Our first fundraiser will be Paradise Island Cheese.

CRKW will consider purchasing “square” to allow people to tap debit/credit cards for fundraisers such as car washes and bagging groceries.

* 1. **Sponsorship Coordinator**

No report

* 1. **Registrar**

There is a new system with SwimBC – most Killer Whale swimmers and coaches have been registered. Orca swimmers and coaches are not registered.

Swim BC fees have increased (Competitive: $163, Precompetitive: $51.75).

We have 98 competitive, 138 precompetitive, 4 private and 21 masters swimmers.

* 1. **Meet Manager**

We have a new assistant Meet Manager: Kathleen Carlson.

For the fall invitation, the following schedule may occur: Saturday will be 12 years old and under and Sunday will be 13 years old and over (Nycky-jay will run the numbers for 10 and under and 11 and over to see if these age groups may be more even)…More information to come.

We will have to discuss parking and make out of town families aware of parking situation at Strathcona Gardens. We will likely auction off a parking spot!

* 1. **VPS Coordinator**

Margie has updated the VPS spreadsheet – she will send this and an updated list of ways to earn VPS points via email.

New for this season – if a parent/guardian takes a course (timing, stroke and turn, etc.), they must fulfill the role at a swim meet to earn the VPS point.

* 1. **Apparel Coordinator**

Lesleyann would like to create an online store for swim gear through a website (such as LY Sports) – the items being sold would be preapproved.

* 1. **Social Coordinator**

We had a small Orca get together. We had a good handful (approx. 20 or 30 people) that showed up for activities and snacks on September 13th. We had team meetings and group activities. All attendees had a good time.

* 1. **Communications/Social Media Coordinator**

Nycky-jay will continue to reach out to the Mirror for home meets, larger meets and special events.

* 1. **Officials Coordinator**

See Chris’ email from September 10th offering Introduction into Competitive Swimming and Stroke and Turn Clinics.

16 attended the Stroke and Turn Clinic from September 23rd.

* 1. **Website Coordinator**

No report

* 1. **Travel Coordinator**

Hotels have been booked for Richmond (December) and Edmonton (January) swim meets.

1. **Upcoming Meeting(s)**

AGM – October 15th (7 pm, Dogwood Room)

Monthly Board Meetings – October 22nd, November 12th and December 10th (7pm, Pinecrest Room)

1. **Adjourn**

Meeting adjourned at 7:54pm