



Highwood Current Swim Club (CRNT)

Membership Fee and Withdrawal Policy

This Family Account & Fees policy applies to all members of Highwood Current Swim Club: C1-C5, Swim Academy, X-train and Fit Swim.

The withdrawal, refund, officiating, and fundraising policies apply to the Competitive (C1-C5) groups only. Swim Academy, X-train, and Fit Swim are encouraged to volunteer for officiating duties and fundraising, however these are not required.

Highwood Current Swim Club is outlining the below procedures so that all member families understand the processes and expectations for fee payments (both general and swim meet), prorated fees with late start and swimmers switching groups, withdrawal prior to the end of season, obligation for officiating, fundraising responsibilities, sponsorship opportunities and multi swimmer discounts.

Method of Payment

1. Credit card payments are processed on the 1st of each month. A valid credit card must always be kept on file. Credit card transactions will be charged a rate of 4.0% plus \$ 0.20 per transaction.
2. E-Transfer – all payments will be received on the 27th of each month for the next months fees. Please ensure that the e-transfer is the correct amount.
3. E-Transfers will be sent to highwoodcurrent.treasurer@gmail.com
 - a. Fees that are paid in full at the time of registration will receive a 3% discount which will be reflected in the membership account.

Club Dues

1. Please refer to fee schedule documents:
 - a) Swim Academy / X-Train – Fit Swim
 - b) Current 1 - 5

Swim Alberta Fees:

Are non-refundable and are due at the time of registration. Swimmers entering Swim Academy at the start of session 2 will be required to pay Swim Alberta Fees at that time.

Swim Meet Fees:

Swim meet fees are **not included** in membership fees. Swim meet fees will be charged individually, based on their individual swimmer's participation. Swim meet fees are determined by the host club and may be per-event or per-meet. Fundamentals swim meets are generally \$35-\$40 per meet; Invitational swim meets are typically \$15 - \$20 per **event/race**. Families will be advised of swim meet fees prior to sign-up and fees will be detailed on your monthly account invoice. Please see the sample Swim Meet fee document in the Parent Handbook.

Prorated fees & Switching Swim Levels:

1. Swimmers who join mid-season will follow the schedule below:

September to October 31	100% Full Fee
November to December 31	85% Fee
January to February 28	70% Fee
March to April 30	55% Fee

2. Families are still required to complete Officiating requirements or will be charged as outlined below.

Sponsorship:

Any family who finds a sponsor for the club will be given credit towards swim fees on the following basis:

Sponsorship Amount	Credit Amount
\$ 100 minimum	\$ 25
\$ 101 – 250	\$ 50
\$ 251 - 500	\$ 100
\$ 500 +	\$ 150

Withdrawing from session or season:

1. Swim Academy, Fit Swim / Xtrain: Credits or refunds will not be given once the session starts.
2. C1-C5: If a swim family wishes to withdraw from the club prior to the official end of the season and has *paid their fees in full* the refund schedule below will apply.
3. C1-C5 families on payment plans that wish to withdraw from the club prior to the official end of the season will be required to pay their applicable dues up to the withdrawal date

closest to the time of withdrawal (see table below). *This may require payment of fees once the swimmer is no longer attending practices.*

Withdrawal Date	Refund Amount
Prior to October 31	60% refund
November 1 – December 31	30% refund
January 1 – March 31	15% refund
After April 1	No refund

4. Families are still required to complete Officiating Requirements or will be charged as outlined below.
5. Withdrawal for reasons of critical illness or injury are at the discretion of the Head Coach and Highwood Current Board of Directors.

Officiating (only applies to C1 – C5 level swimmers):

All families are expected to volunteer at the Highwood Current Swim Club's meet as well as take one (online) officiating course per season. A deposit of \$100 will be applied to your registration. Families who complete their required officiating course and swim meet volunteer requirement will receive their deposit as a credit back to your account following the meet.

Fundraising:

All families are expected to help with fundraising. The only mandatory fundraising event scheduled for 2024-2025 swim season is the Swimathon which is coordinated with Swim Alberta to help cover club operating costs. There will be other fundraising opportunities scheduled that will split proceeds 50/50 with participating swim families and the club.

Multi-Swimmer Discount:

Highwood Current Swim Club offers families' a multi-swimmer discount for the Competitive Program (C1-C5) This discount will be applied as a credit on the family's swim account. For each additional swimmer (registered from the same family) in the competitive program (C1-C5) a 10% discount will be applied to the lesser fee amount. This discount will be applied to the family account.

Date of initial approval by CRNT BOD: June 2022

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Reviewed By: CRNT BOD

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