



CVAC Team Travel Qualification Policy

Purpose

The purpose of this policy is to outline the requirements and expectations for CVAC swimmers to qualify for team travel. This ensures the safety, well-being, and proper conduct of all members during travel events.

Qualification Requirements

1. **Decision Authority:** The Head Coach and the Board of Directors will make the final decision on which swimmers are eligible to travel with the team.
2. **Attendance:** Swimmers must maintain a minimum attendance rate of 80% at practices and club events to qualify for team travel. The coaching staff reserves the right to alter attendance requirements for any meet deemed as Team Travel with proper prior notice.
3. **Code of Conduct:** Swimmers must sign the travel code of conduct agreement prior to any travel. This document outlines the expected behavior and responsibilities during team trips.
4. **Confirmation and Costs:** Once swimmers confirm their attendance by the specified deadline, they are responsible for 100% of the travel costs, regardless of any changes in their plans.
5. **Medical Information:** Parents/guardians must provide up-to-date medical information and emergency contact details to the coach and/or chaperones. This includes any specific medical needs and necessary medications.
6. **Incident Communication:** Any serious incidents, including medical emergencies, injuries, or social incidents, will be promptly communicated to parents/guardians by the coach, chaperone, or a board member.
7. **Team Cohesion:** Swimmers are required to stay with the team at all times during travel. This includes staying in designated accommodations, attending all team activities, and following the itinerary set by the coaches and chaperones. If parents (or family members) choose to attend a Team Travel Meet, they are required to make their own arrangements for lodging and meals, and they must respect that their swimmer is expected to stay with their team.

Accommodations

1. **Room Assignments:** For overnight team travel, athletes will share a room with other athletes of the same gender and similar in age. Chaperones will stay in their separate rooms nearby to ensure supervision and support.
2. **Travel with One Coach:** When one athlete and one coach travel together, parent/guardian permission is required and must be approved by the Board of Directors.
3. **Vehicle Travel:** Athletes will not ride in a coach's or chaperone's vehicle without another adult present unless parental permission is obtained and approved by the Board of Directors.

Review and Amendments

This policy will be reviewed annually by the club's Board of Directors and may be amended as necessary to ensure the safety and well-being of all members.