



Edmonton Keyano Swim Club

2024 Edmonton Keyano Swim Club Annual General Meeting Minutes

UNAPPROVED until Annual General Meeting in 2026

Date: Wednesday, October 29, 2025

Time: 5:00 PM

Location: Kinette Room, Kinsmen Sports Centre, Edmonton

Presiding: Sara Pretzlaff

Recorder: Cathy Shepherd-Finlin

Members in Attendance: 58 Members in attendance. Quorum satisfied.

Board Members in Attendance: Sara Pretzlaff (President), Erica Solomon (Vice President), Cathy Shepherd-Finlin (Secretary), Anj Augert, Darren Mahony, Tarek Motan, Heather Bagshaw

1. Welcome and Call to Order

Sara Pretzlaff welcomed the members to the meeting. She thanked the members for their continued support of the club, the coaches and staff for their hard work and dedication over the past year, and the board members for their work throughout the year. The meeting was called to order at 5:14 pm.

2. Approval of Agenda

A motion was brought forward by Rebecca Nevew and seconded by Caroline Sleds that the agenda be approved as posted. Standard Order of Business used so no vote needed.

3. Approval of Minutes from Previous Meeting

A motion was brought forward by Darren Mahony and seconded by Rebecca Nevew to approve the minutes from the AGM held on Wednesday, October 30, 2024, as posted and circulated. All in favour.

MOTION CARRIED

4. Report of the Board of Directors - Sara Pretzlaff

Sara outlined a few areas to highlight from the 2024/2025 season:

Board: Support the vision of the club. It has been a performance driven club since inception in 1979. It's what sets it apart and we want to keep the history going. Head Coach Paul

Birmingham received the Coach of the Year award this year.

Membership:

This season, EKSC has over 500 registered swimmers. The club has seen a progressive increase in membership over the past five years. Our only limitation to further growth is pool capacity.

Volunteer Recognition Program:

Edmonton Keyano Swim Club is committed to supporting and rewarding the volunteers that go above and beyond. In addition, we have updated the participation points to ensure members are able to meet the targets and requirements

Dare to Care program which educates all members regarding the importance of a Safe Sport culture. In the inaugural year of requiring this program we were able to offer it to 100 % of coaching staff, 91 % of Performance families, 86 % of Development families. In addition, EKSC has established a Safe Sport Committee.

Major Events:

EKSC is well known throughout Canada as an excellent swim host. Starting this season, and with a four year commitment, EKSC will host the Canadian Open (in partnership with Swim Canada).

5. Presentation Of Audited Financial Statement Year ending Aug 31, 2024 - Chris

Nelson

Overall, EKSC is in a healthy financial position. In general, the auditor has said our audit is good.

The current cash position is exceptionally stable.

EKSC is a non-profit organization but had a small profit of \$11,500 for the year (essentially a balanced budget).

Assets are unchanged.

[Darren Mahony](#) presented the auditor's statement finding no concern and confirming that EKSC is following the Non-Profit standards in Canada.

EKSC has also formed a Financial committee consisting of Darren Mahony and Tarek Motan with other members being recruited.

5.1 Appointment of Auditor for 2024/2025 Financial Year

Erika Solomon made a motion to approve Metrix Group LLP as the new auditor for the 2024/2025 financial year. The motion was seconded by Anj Augert. All in Favour

MOTION CARRIED

6. Member Resolutions

There were no issues brought forward for discussion by the members.

7. Election of Members to the 2024/2025 Board of Directors

This year there were four vacancies on the Board of Directors.

Two existing Board Members, Catherine Shepherd-Finlin and Tarek Motan, were eligible to serve on the board again and both put their names forward for re-election for a 2- year term. Another two members: Darren Mahony and Caroline Sledz put their names forward for nomination to the Board of Directors.

Heather Bagshaw made a motion to appoint Catherine Shepherd-Finlin, Tarek Motan, Darren Mahony and Caroline Sledz to the Board of Directors by acclamation. Ramak Blakeman seconded the motion. All in favour.

MOTION CARRIED

8. Report from the General Manager (see full presentation on EKSC website) - Chris Nelson

Chris Nelson reiterated the success of the 2024/2025 year and the fact that the early casino revenue combined with growth in membership reduced the amount of deficit that was anticipated.

The strong financial position allowed the club to keep the increase in membership fees nominal along with a reduced bingo commitment for all groups.

Priorities: for the upcoming season is to enhance member experience

Goals: for the season include further commitment to coach education.

Results: for the upcoming season include a policy review, broadening the role of recent hires, and building on the implementation of the Dare to Care program.

9. Report from the Head Coach (see full presentation on EKSC website) - Paul Birmingham

Paul Birmingham reported on the successes of swimmers over the past season, including many club records, provincial records, and a silver at World Para in Singapore from Reid Maxwell. EKSC Second in Alberta Provincial Championships

- EKSC is at capacity. Significant growth since 2018 (from 220 to over 500 swimmers).

The focus has progressed to the program development and outcome measures. In addition, focusing on realignment of the development groups to being age appropriate. Performance club and the focus is for swimmers to start to compete to their level vs. recreational swimming.

- Pool closures affect swimmer numbers and enrollment but generally EKSC is proactive with this, advocating with the City of Edmonton for pool space as well as utilizing

community partners such as the YMCA.

- Advocacy from the members to support EKSC and increased pool space and expansion of footprint.

10. Adjournment

Anj Augert made a motion to adjourn the meeting at 5:25 pm. The motion was seconded by Erica Solomon. All in favour. **MOTION CARRIED**