



Edmonton Keyano Swim Club

Edmonton Keyano Swim Club Annual General Meeting Minutes - UNAPPROVED until Annual General Meeting in June 2020

Date: Wednesday, June 12, 2019

Time: 4:30 pm

Location: Kinsmen Sports Centre, Kinette Room

Members in Attendance: 32 Members in attendance. Quorum reached

Board Members in Attendance: Jill Edwards (President), Clare Hickson (Vice President), Jane Forest (Treasurer), Kristi Williams (Secretary), Troy Long, Rob Cole, Larry Liang

Regrets: Cian O'Kelly

1. Welcome and Call to Order

Jill Edwards called the meeting to order at 4:36 pm.

2. Approval of Agenda

A motion was brought forward by Sean Gouglas and seconded by Hilary Reece that the agenda be approved with a change in the order of agenda items such that the Auditor will present the Financial Report prior to the Reports from the Board of Directors, GM, and Head Coach. All in favour.

CARRIED

3. Approval of Minutes from Previous Meeting

A motion was brought forward by Patty Szwajkowski and seconded by Claudia Davies to approve the minutes of June 21, 2018 as circulated. All in favour.

CARRIED

4. Introduction of Board Members

- Jill Edwards introduced the EKSC 2018/2019 Board of Directors.

5. Report of the Auditors - Jane Forest and Coyle & Co.

5.1. Presentation of the 2018/2019 audited financial report

- The Financial Report is available at the EKSC website and was printed for members at the meeting.
- There were no major issues in the audit - it was a “clean audit”.
- There was a “Qualification for Fundraising” which is normal and acceptable.

A motion was made by Clare Hickson and seconded by Sean Gouglas to accept and approve the audited financial statements. All in favour.

CARRIED

5.2. Appointment of Auditor for 2018/2019 Season

- Jane Forest informed members that the Finance and Audit Committee had put out tenders on behalf of EKSC for the audit of the financials for the 2018/2019 season.
- The main reason for seeking new a new auditor was cost - currently we are paying \$12,500.
- The committee considered cost, checked references and considered EKSC needs and the “Not for Profit” status of our club when choosing a new auditor.
- The new auditor chosen was VKO Chartered Professional Accountants.
- There are no conflicts of interest with respect to VKO and EKSC.

A motion was made by Christian Ulrich and seconded by Eugene Chomey that VKO Chartered Professional Accountants be appointed as the new auditor. All in favour.

CARRIED

6. Report of the Board of Directors

- Jill Edwards reviewed the past year, beginning with the hiring of Paul Birmingham, the new Head Coach and the transitioning of Chris Nelson to role of General Manager.
- There has been the formalization of many committees, which has enabled the development and review of the club’s policies and procedures.

HR & Legal Committee: successful completion of the Immigration audit, policy review

Fundraising Committee: organization of several existing and new fundraising endeavors

Competitions Committee

Finance & Audit Committee: hiring of new auditors and looking to amalgamate the club’s banking needs under one bank in the new year

Alumni Committee: has begun to reach out to previous members

Team Travel Committee: working on policies and procedures for team travel events

Bingo Committee: has reviewed our policy’s compliance with AGLC

- Jill thanked members for their involvement in the above committees and encouraged members to join committees in the upcoming season.

7. Reports of the Head Coach and General Manager

- Chris Nelson (General Manager)
 1. Chris described the past year as “foundation setting” with the reaffirmation and update of policies and contracts (specifically with RGC and UofA) and the establishment of committees, which has helped to rejuvenate member involvement.
 2. Keyano has experimented with some new advertising and recruiting strategies (Paul Sadler and Edmonton Public Schools) and going forward it would be advantageous to track new members to determine if these strategies have been successful.
- Paul Birmingham (Head Coach)
 1. The past year has not involved drastic changes; there has been the initiation of “Wednesday Night Race Nights” and the implementation of coach development.
 2. The most time consuming and most important challenge going forward will be the availability of pool space, specifically with the continuing closure of Jasper Place and Bonnie Doon pools. Both pools are tentatively scheduled to open in January 2020 and should help improve the financial health of the club.

8. Election of Members to the 2019/2020 Board of Directors

8.1 Nominations to this point (Interested Members)

- There are two vacancies to be elected to this year.
- Nominations received prior to the AGM: Karol Basler, Clare Hickson, and Larry Liang.

8.2 There were no nominations from the floor.

8.3 Appointment of Scrutineers

A motion was brought forward by Jen Brendzan and seconded by Cathy Finlin to appoint Brea Elford and Dusan Toth-Szabo as the scrutineers for any ballots received.

CARRIED

8.4 Election of Members

- Member returning to the Board: Clare Hickson
- New member elected: Karol Basler
- The 2019/2020 EKSC Board of Directors: Karol Basler, Rob Cole, Jill Edwards, Jane Forest, Clare Hickson, Troy Long, Cian O’Kelly, Kristi Williams

A motion was brought forward by Katerine Foster and seconded by Shawna Hiley to accept the 2019/2020 EKSC Board of Directors.

CARRIED

A motion was brought forward by Christian Ulrich and seconded by Jen Brendzan to destroy the ballots.

CARRIED

9. Adjournment

A motion was brought forward by Sara Pretzlaf to adjourn the meeting.

Meeting adjourned by 5:25 pm

