



Edmonton Keyano Swim Club

Setting a new standard for swimming in Canada

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Board of Directors Meeting

Date: April 24, 2023

Time: 7:30pm - 9:00pm

Presiding: Ian Boreyko

Location: Via Google Meet

Recorder: Kristi Williams

Attendance: Ian Boreyko, Cian O'Kelly, Ryan Mo, Shannon Loughran, Erica Solomon, Chris Nelson, Paul Birmingham, Sara Pretzlaff, and Kristi Williams

Regrets: Cathy Shepherd-Finlin and Jill Edwards

1. Welcome and Call to Order

Ian Boreyko welcomed the board members. The meeting was called to order at 7:38 pm.

2. Agenda

A motion was made by Kristi Williams that the agenda be approved as circulated. The motion was seconded by Ryan Mo. All in favour.

MOTION CARRIED

3. Approval of Minutes from Previous Meetings

3.1 Approval of Minutes from March 20, 2023

- One spelling correction needs to be made - point 7. Roundtable. Kerri should be spelled Carrie. With the noted correction, Shannon Loughran made a motion to approve the minutes from March 20, 2023. Kristi Williams seconded the motion.

MOTION CARRIED

4. New Business

- There are no items to discuss for new business.

5. Ongoing Business

5.1 Office Renovation Discussion

- Carrie Rogerson of CR Design provided an itemized quote for possible renovations to the Keyano office. She itemized the list so that we could “pick and choose” which jobs we might want done and could figure out the cost from there.
- The Board was hoping that we could do the work over the summer so the office would be ready and usable by the end of August.
- Prior to obtaining the quote, we did not discuss what we wanted done or how much we wanted to spend.
- Most members agreed that the entire cost of the project was more than we are comfortable spending.
- Paul Birmingham said that in talking with various staff and board members, the feeling was that what needs to be done is a thorough cleaning of the space. Paul thinks that sometime in May would be a good time. Then, we could determine what we really need to do in the office.
- Sara Pretzlaff agreed and suggested that we could hold a “Keyano Garage Sale” to liquidate the shirts and older equipment.
- There was discussion regarding what we should do with all the trophies; Chris Nelson said that Lena had catalogued all the names on the trophies a few years ago. Most of the trophies are in a state of disrepair and could be thrown away. It was suggested that we keep five or six trophies which are in good condition.
- Sara Pretzlaff suggested that EKI would be a good opportunity to organize bins for various meet jobs (Office, Clerk, Electronics).
- Paul Birmingham and Chris Nelson suggested that most of the cleaning could be done by coaching staff.

5.2 Strategic Planning Meeting

- The date has been set for Sunday, May 28 from 12:00 - 3:00 at MKT on Whyte Avenue.

5.3 Standing Reports

5.3.1 Head Coach Report

- Paul Birmingham reported on the Open Water Swim in Cayman Islands; although our swimmer had successful swims, it was a costly trip.
- Paul Birmingham also brought up the issue of “per diem” compensation for coaches. Currently Keyano provides coaches \$40 per day which is well below what most other clubs are providing for their coaches. Ian Boreyko reported that for his business, the rate is \$60-\$70/day and according to Shannon Loughran, the UofA provides \$75 USD/day.
- All board members were in agreement with the decision to increase the per diem allowance to \$65/day for travel meets. We will continue to pay \$0.40 per km.
- Ryan Mo suggested that per diem allowance should be re-visited when budgeting each year.

5.3.2 General Manager Report

- Chris Nelson circulated the Balance Sheet and the Profit and Loss Report. The increased cash reflects the U of A payment. Overall, we are balanced for the month.
- Pool expenses have exceeded what we have paid; Chris Nelson only pays the invoices once they are corrected.
- A GIC was cashed as a casino account was mistakenly put into a GIC. The AGLC was accepting of our error as it was put towards pool rentals.
- We have completed our fiscal year end and the audit has been engaged.
- There was an error with a deposit attempt from WEM Bingo - the error was quickly corrected.
- The City of Edmonton has not yet begun the fall pool schedule and lane allocation.
- Coach Matt is co-ordinating summer camps.
- Keyano will host Spring Trials in 2024 and we received our hosting grant.
- The City of Edmonton has expressed interest in hosting the Pan Pacific Games. Swim Canada has given approval, and Keyano would supply volunteers. Paul Birmingham reported that two long course pools need to be available in close proximity; often a temporary pool is used - could be put in Kinsmen field.
- Keyano would not want to have Kinsmen shut down for an event that it is hosting; the trade off in lost training time is not worth it according to coaches.

6. Upcoming Meetings

- Strategic Planning Meeting #2 is scheduled for Sunday, May 28, 12:00pm-3:00pm.
- Our next meeting will be scheduled for Monday, May 29, 7:30pm - 9:00pm.

7. Roundtable

- Shannon Loughran advised the Board that her daughter is taking a break from swimming for a few months, however, she will remain on the board.
- A question was raised regarding the Bylaw Review. It will be prepared and presented in advance of the next AGM in September or October.

8. Adjournment

- Shannon Loughran motioned to adjourn the meeting. All in favour.

Meeting adjourned at 9:03 pm.