***Board of Directors Meeting Agenda***

Date: April 8, 2024

Time: 19:00 Location: Virtual

Presiding: Ian Boreyko Secretary: [Cathy Shepherd-Finlin](mailto:cshepherdfinlin@eksc.com)

**Attendance**: Ian Boreyko, Cian O’Kelly, Cathy Finlin, Chris Nelson, Paul Birmingham, Sara Pretzlaff, Kristi Williams, Erica Solomon, Tarek Motan, Ryan Mo

1. **Welcome and Call to Order**

Ian Boreyko called the meeting to order at 7:04 pm

1. **Approval of Agenda**

A motion was brought forward by Kristi Williams and seconded by Sara Pretzlaff to approve the agenda as circulated. All in favour.

1. **Approval of Minutes from Previous Meetings**

[Minutes - Dec 4, 2023](https://docs.google.com/document/d/1m0hyP3Tz9Tj3Px0tomy7BcGCe_RlcHik/edit?usp=sharing&ouid=109616958081611358901&rtpof=true&sd=true)  A motion was brought forward by Kristi Williams and seconded by Cian O’Kelly to approve the minutes from the meeting of December 4, 2023, as circulated. All in favour.

[Minutes - March 11, 2024](https://docs.google.com/document/d/18yhMl9m-Yi6-B_bKcb-Hy8ABYO5hZu2c/edit?usp=sharing&ouid=109616958081611358901&rtpof=true&sd=true) A motion was brought forward by Cian O’Kelly and seconded by Erica Solomon to approve the minutes from the meeting of March 11, 2024, as circulated. All in favour.

1. **New Business**
   1. No new business
2. **Ongoing Business**
   1. Signing authority changes - Chris/Ryan

* Ian met with Ryan at the pool to gain a clearer understanding of the recommendations from the auditors perspective. Ian explained these to the board and all understood.
* Cathy and Sara have been added. Ryan will meet with them to assist with setting up CIBC app.
* One board member only needed to approve online transactions
* Chris will send out an email to keep the board in the loop regarding transactions and to act as a trail.
  + 1. EKSC VISA - Officer Roles/Designations and Implications – Ryan
* Kristi has been assigned the Credit Reward Point Officer
* Ryan is the Credit Card Officer and can set up a change in limits to assist with the previous issues with limits on Paul’s card.

1. **Standing Reports**
   * 1. [Head Coach Report](https://drive.google.com/file/d/1mOpmyXi5JKLgTh8bnqymgPXpibTFeObc/view?usp=sharing) - Paul Birmingham



In addition:

- Paul requested that the board plan for a discussion on team travel recommendations for next year.

- Speedo has changed the benefits of sponsorship to no longer include racing suits in the 2x/year discount codes; they are requesting that the club have swimmers purchase EKSC training suits to be worn at swim meets which will require enforcement as well as tracking and placing orders. Asking the board to consider if it worth the relationship with the main benefit from Speedo being free racing suits for Trials qualifiers

* + 1. [General Manager Report](https://docs.google.com/document/d/1WIJGnntdU9qwPQ2gK06jqIXcp2IrUVvu/edit?usp=sharing&ouid=109616958081611358901&rtpof=true&sd=true) - Chris Nelson



1. **Upcoming Meetings**
   1. May EKSC Board Meeting – May 6, 2024 @ 1900.
2. **Roundtable**

No items brought forward.

1. **Adjournment**

A motion was brought forward by Kristi Williams to adjourn the meeting. Seconded by Erica Solomon.

**Adjourned by Ian @ 19:47**

**\*(Board members only)**