



Edmonton Keyano Swim Club

Setting a new standard for swimming in Canada

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Board of Directors Meeting

Date: January 8, 2024

Time: 7:00pm - 8:30pm

Presiding: Ian Boreyko

Location: Via Google Meet

Recorder: Kristi Williams

Attendance: Ian Boreyko, Cian O'Kelly, Tarek Motan, Chris Nelson, Paul Birmingham, Sara Pretzlaff, Erica Solomon, and Kristi Williams

Regrets: Ryan Mo and Cathy Shepherd-Finlin

1. Welcome and Call to Order

Ian Boreyko wished all members a Happy New Year. The meeting was called to order at 7:04 pm.

2. Approval of Agenda

A motion was made by Sara Pretzlaff that the agenda be approved as circulated. The motion was seconded by Erica Solomon. All in favour.

MOTION CARRIED

3. Approval of Minutes from Previous Meetings

3.1 Approval of Minutes from December 4, 2023

The Minutes from this meeting were not circulated so will be approved at the next meeting.

4. New Business

4.1 Kinsmen Headwall Update

- There is a delay now due to an electronics issue.
- The City of Edmonton is confident that it should be fixed prior to EKO.
- Contingency plan for EKO is to set up the pool in Long Course format and use stopwatches.

4.2 Blue Bears Preparedness

- All the key officials are in place, just filling in timers, turn judges and stroke judges.

5. Ongoing Business

5.1 Signing Authority

- Ryan Mo has drafted a letter to CIBC to make the appropriate changes. He still needs to obtain information from new members and will follow up with this next week.
- Kristi Williams will stay on as signing officer.
- Chris Nelson is satisfied to continue with the signing processes “as is”.

5.2 Discussion Regarding AGM motion from Brookes Merritt

- Following the AGM, a committee was formed, temporarily named “Keyano Advocacy Committee” with a mandate to review and discuss the proposal made by Brookes Merritt at the AGM.
- The general feeling of the committee members is that they were left feeling “uneasy” with the presentation made by Brookes at the AGM.
- Specifically, the committee members were not sure that EKSC is ready to engage with a lobbyist as we have not defined our needs and goals with what we would want to achieve with the hiring of a lobbyist.
- The committee defined a few of the *Current Issues*: Facility Maintenance, Electronics (unpredictability), and Pool Allocation. The members then went through three different scenarios: 1. Do Nothing, 2. Best Case Scenario, and 3. Risks of Doing Something.
- There was a discussion among board members which included the need to define our goals and then decide which methods would be best implemented - lobbying the government being one possible strategy of many.
- Board members agreed that the Keyano Advocacy Committee would next discuss what goals Keyano might have going forward.
- There was further discussion regarding the actual presentation of this proposal at the AGM; was this the best venue? Many members expressed that they felt “caught off guard” and that they were unprepared for this type of discussion at the AGM.
- Members are free to bring issues forward at the AGM, however, most board members felt that it would have been better to have invited Brookes Merritt to a board meeting to present his proposal as we could have had a more indepth discussion.
- This led to further discussion regarding the lack of a formal orientation for Board Members - which would include a review of our Policies and Procedure, discussion of Conflict of Interest, Consistent messaging to members, and an explanation of Governance and Operations.
- Members agreed that we could assign certain orientation tasks to current board members.

6. Standing Reports

6.1 Head Coach Report - Paul Birmingham

- Paul Birmingham reviewed the most recent three swim meets; Candy Cane was successfully hosted by EKSC, Christmas Cracker had half of the normal swimmers attend on “team travel” and at JP Fiset, two national records were set by Keyano swimmers.

- There has been an issue with the credit card which Paul and Chris use - Paul could not use the card for the hotel in Phoenix. This is the second time this has happened. It could stem from the fact that new cards were issued in August but might not have been updated with settings from the old cards (may have initial settings). Chris Nelson will ask Ryan Mo to contact CIBC to correct the problem.
- Paul Birmingham expressed some concern with regards to a couple of coaches leaving to coach for another club. There was some discussion regarding the training, compensation and contracts of the coaches; Paul said it is competitive but will review the contracts for the next season.
- Paul Birmingham was happy to report that a big swim club in Oregon is planning to attend EKI.

6.2 General Manager Report - Chris Nelson

- Chris Nelson reviewed the Balance Sheet and the Profit and Loss Statement; the Balance Sheet is unchanged from last month and the P/L statement continues to show a consistent profit.
- We are expecting payments from the Glenora and from the University of Alberta this month.
- Chris Nelson will meet with Jie on Friday to review the completeness of the audit for 2023 after which it should be ready to submit to the auditors.
- Keyano held an officials clinic and now we have 140 trained officials which we will need for upcoming meets (Blue Bears, EKO, and Provincial Trials).
- Chris Nelson reported that we have 19 new members since October 1 and 15 group “move ups”.
- The internet in the Keyano office is still an issue but a 5G antenna is to be installed very soon.
- Jasper Place is in shut down and swimmers have been moved to Confederation - there have not been any families who have temporarily withdrawn due to the change.

7. Upcoming Meetings

- Our next meeting will be scheduled for Monday, February 12, 7:00pm - 8:30pm.

8. Roundtable

- Kristi Williams asked if there has been any communication regarding the Annual Report (submitted at the end of November). Chris Nelson has not received any correspondence. Kristi Williams will follow up with an email to Corporate Registries.
- Sara Pretzlaff had a query regarding the status of Pan Pacs (summer 2026). Chris has not heard anything so assumes it will not be in Edmonton.

8. Adjournment

- Sara Pretzlaff motioned to adjourn the meeting. All in favour.

Meeting adjourned at 8:16 pm.