***Board of Directors Meeting Agenda***

Date: May 6, 2024

Time: 19:00 Location: Virtual

Presiding: Ian Boreyko Secretary: [Cathy Shepherd-Finlin](mailto:cshepherdfinlin@eksc.com)

**Attendance**: Ian Boreyko, Cathy Finlin, Chris Nelson, Paul Birmingham, Sara Pretzlaff, Kristi Williams, Erica Solomon, Tarek Motan, Ryan Mo

Regrets: Cian O’Kelly

1. **Welcome and Call to Order**

Ian Boreyko called the meeting to order at 7:03 pm

1. **Approval of Agenda**

Additions to Agenda – 4.3, 4.4 and 4.5

A motion was brought forward by Sara Pretzlaff and seconded by Kristi Williams to approve the agenda as circulated as well as additions. All in favour.

1. **Approval of Minutes from Previous Meetings**
   1. [EKSC Board Meeting Minutes - April 8, 2024.docx](https://docs.google.com/document/d/1vYy9D8qvtIudDRCPxfbEmzi2AXDH2Klg/edit?usp=sharing&ouid=109616958081611358901&rtpof=true&sd=true)

A motion was brought forward by Kristi Williams and seconded by Cian O’Kelly to approve the minutes from the meeting of April 8, 2024, as circulated. All in favour.

1. **New Business**
   1. [Swim Canada CEO Message](https://drive.google.com/file/d/1l1kgvhdXJH3dUCER3-__p9LfLtQ4nKoc/view?usp=sharing)

Message attached to agenda by Ian for board to read and be updated.

* 1. Oct 1/2 AGLC Casino Yellowhead
* EKSC has been awarded a Casino.
* Anita is the contact person(advisor).
* Chris is finalizing the paperwork
* Call for volunteers will go out mid-August

4.3 Amendment to Amortization Policy

* Ryan explained the rationale for the recommendation from the Auditors and stated that the current amortization structure is likely a default setting and needs to be adjusted to clean up the current system.
  + Some assets on the books are not assets or are no longer with the club (see Chris’s GM Report).
  + Clean up the financial statement policy; send amendment to auditors to clarify asset management going forward.
  + Motion to approve amendment via text message brought forward; denied as board needs to see the whole policy prior to approval.
  + Erica suggested circulating the policy to the board prior to approval but no policy exists currently therefore it needs to be worked on and brought back for approval
  + Erica put forward a motion to redraft the amortization policy conditional on approval of the finance committee and approved by the board. Sara seconded the motion. None opposed.

4.4 Email Complaint from Parent

* A complaint about other swimmer behavior was received by Chris and Paul.
* Sara reached out to the member and they are willing to have a discussion later this week.
* Chris will assist in investigating and resolving

4.5 Respect in Sport

Considering recent incidents and concerns the board has decided to investigate the various programs offered to help increase respect and kindness amongst the membership – including coaches, swimmers and parents.

* Ian has created a spread sheet with the different programs
* Plan is to review the information at a board meeting and have a recommendation by the end of June to meet registration deadlines.

1. **Ongoing Business**
   1. Signing authority changes - Chris/Ryan **TABLED**
      1. EKSC VISA - Officer Roles/Designations and Implications - Ryan
2. **Standing Reports**
   * 1. [Head Coach Report](https://docs.google.com/document/d/1GKWWIU6-muVQm6ddVPXn4kQ8sNyNT716/edit?usp=sharing&ouid=109616958081611358901&rtpof=true&sd=true) - Paul Birmingham – see attached

Encoded (cannot attach)

* + 1. General Manager Report - Chris Nelson – see attached



1. **Upcoming Meetings**
   1. June EKSC Board Meeting – June 3, 2024 @ 1900
2. **Roundtable**

Erica mentioned being consistently kicked off the google platform during meetings. Board members suggested using a different browser (google chrome) as this can be an issue with different browsers.

1. **Adjournment**

A motion was brought forward by Kristi Williams to adjourn the meeting. Seconded by Erica Solomon. **Adjourned by Ian @ 19:47**