



PARTICIPATION POINTS POLICY

1.0 Statement of Background

Members have a yearly “Participation Points” requirement (formerly “Volunteer Points”) to ensure EKSC’s hosted competitions, events, activities and other operations are successful. We encourage families to contribute as much as they are able, and many families will contribute far more than their minimum point requirement. Competitions in swimming rely heavily on parent contributions, 100-500 shifts for a single competition; our kids cannot race without our parents helping in many capacities.

Keyano is very proud to be Northern Alberta’s premier host of local invitational, and Provincial and National Championship competitions. As a leader in Alberta, we contribute a large proportion of the competitive swimming landscape to Albertans. Hosting competitions benefits our swimmers; other communities spend far more money on travel and accommodation throughout a season. The other side of that coin is that Keyano needs its members to contribute towards this legacy in order to maintain its status as a Major Host within Swimming Canada.

Championships that have been hosted by Keyano are:

- International Games (FISU and Pan Pacific Games)
- Canadian National Team Selection Trials
- Canadian National Championships
- Alberta Provincial Championships
- Para-Swimming International Games

As stewards of Edmonton Keyano, our staff and board of directors are charged with dividing the costs and roles for the club’s success amongst the club’s membership when necessary. We cannot please everyone all of the time, but we do please everyone some of the time, and some people all of the time - we do our roles honestly and respectfully. After 40 years of operating, many of our policies and procedures have a great amount of experience behind them. But, as times do change we welcome feedback on all policies and processes.



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2.0 Member Commitment

Members are responsible for completing the participation points for the group(s) of their registered swimmer(s) as outlined annually on the Program Fees and Commitments page.

2.1 Annual Participation Points

Keyano annually forecasts the manpower necessary to run all of its events for a given season. Based on the total number of shifts needed at competitions, on committees and at other events, Keyano allocates a Participation Points requirement for each of its members.

Participation Points are to be earned between September 1 and August 31 of a given swimming season.

Upon reaching their requirement, families may still contribute as volunteers, or offer to participate on behalf of other members. All points must be completed by the end of the final Keyano event of the season.

2.2 Tracking and Reconciliation

Participation Points will be updated and available for members to review throughout the season in a members-only area of our website. Members are encouraged to check this reconciliation for errors in order to maintain a constantly accurate database.

2.3 Multiple Swimmer Requirements

Families with more than one swimmer will collect the participation points required by the highest group plus half of the points required by subsequent groups of each additional swimmer up to a family maximum, as outlined in the Program Fees and Commitments.

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2.4 Participation Points Opportunities

The table below may not include everything that a member can do to earn points. In the event the role or task is not included below, the meet manager or committee chair will confirm with the board how many points can be earned for that role.

Board of Director Roles	President	50
	Director	40
Committees	Standing Committee Chair/Member	24/yr (prorated)
	Ad Hoc Committee Chair/Member	TBD based on time
Special Events	Activity/Event Chair	10
Travel	Chaperone	10/day
Swim Meet – Major/Chair Roles	Meet Manager	15/session
	Meet (Awards, Officials, etc.) Chair	10/session
	Meet Treasurer	10/session
	Referee	10/session
	Starter	10/session
	Clerk of Course	10/session
Swim Meet – On Deck Officials	Stroke and Turn	7/session
	Recorder / Scorer	7/session
	Chief Finish Judge (Electronics)	7/session
	Computer Operator (Timing System)	7/session
	Chief Time Keeper	7/session
	Timer	5/session
	Marshal or Safety Marshal	5/session
	Hospitality Assistant	5/session
	Security (Parking and Deck)	5/session
Photographer	5/session	
Courses / Advancement	Taking Officials Course	2/course
	Teaching Officials Course	2/course
Donations	Food and Awards	TBD



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3.0 Non-Fulfillment

All Participation Points for the season must be completed by the final available Keyano event before August 31st in order to fulfill your commitment.

3.0.1 Unmet requirements will be charged after the last Keyano event of each season.

3.0.2 Unmet requirements will be charged \$5 per Participation Point not completed.

3.1 Mandatory Contributions

On occasion, the member participation necessary to host an event exceeds the number of Keyano members competing in that event. In those cases Keyano requires a broader member participation to run the event.

The Board may grant meet managers the ability to institute mandatory Participation Points at hosted meets. The mandatory requirements will be determined based on recommendations set by the Competitions Committee. Mandatory shifts are worth double points. If a member has already reached their maximum required points, there will still be an expectation to participate at hosted meets where mandatory shifts are required.

3.2 Celebrating our Top Contributors

A big part of our history involves some of Canada's most renowned volunteer contributors. Alberta and Canada Sports Hall of Fame, and even the Order of Canada have been bestowed for outstanding contributions to sport in large part through Edmonton Keyano.

To acknowledge the current membership and its contribution to the competitive swimming landscape in Canada, Edmonton Keyano officially recognizes all members who achieve double their Participation Points commitment for carrying on these amazing Keyano traditions.



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4.0 Our Club Commitment to Members

Edmonton Keyano commits to providing an overview of events and Participation Points requirements near the start of each season. Due to sanctioning and awarding of competitions it may be possible that an event is awarded to Keyano after this date, and in such cases EKSC commits to informing its members of added events and any added participation necessary for added events.

Keyano will work with honesty, integrity, and respect in helping members with their Participation requirements, and in enforcing this policy where members do not fulfil their commitment to the rest of the membership.