



Edmonton Keyano Swim Club

Edmonton Keyano Swim Club Annual General Meeting Minutes - UNAPPROVED until Annual General Meeting in June 2021

Date: Tuesday, November 3, 2020

Time: 7:00 pm

Location: Virtual Meeting Via Zoom Meeting Platform

Presiding: Jill Edwards

Recorder: Kristi Williams

Members in Attendance: 42 Members in attendance. Quorum satisfied.

Board Members in Attendance: Jill Edwards (President), Clare Hickson (Vice President), Karol Basler (Treasurer), Kristi Williams (Secretary), Cian O’Kelly, Rob Cole, Inna Mackay, Ian Boreyko

Regrets: N/A

1. Welcome and Call to Order

Jill Edwards welcomed all the attendees. She explained how the meeting would be conducted on this online platform; all motions have been “pre-populated” and members will see a “pop up poll” which will allow them to vote “Yes/No/or Abstain”. Results of the polls will immediately appear on the screen following the closing of the poll. Results will be recorded.

Jill called the meeting to order at 7:04 pm.

2. Approval of Agenda

A motion was brought forward by Clare Hickson and seconded by Kristi Williams that the agenda be approved. 97% in favour.

MOTION CARRIED

3. Approval of Minutes from Previous Meeting

A motion was brought forward by Kristi Williams and seconded by Hillary Reece to approve the minutes of June 12, 2019 as posted. 86% in favour.

MOTION CARRIED

4. Report of the Board of Directors - Jill Edwards

- Jill Edwards introduced the EKSC 2019/2020 Board of Directors.
- The 2018/19 season was very successful. The focus of the club was the development of the “base” or the Developmental Groups and given the challenges with pool closures, we felt the past year showed growth in the number of younger swimmers.
- Bear Cub Race nights were introduced which proved a fun introduction to racing for the newest swimmers and gave more experienced swimmers a chance to help out and be involved.
- Keyano successfully hosted Oktoberfest, Candy Cane, Blue Bears, EKO and EKI meets.
- The past seven months have been challenging with the cessation of all activities. At this time Jill, on behalf of the board and members recognized the coaching staff for stepping up to this unforeseen challenge. As well, she extended a Thank You to all parents and swimmers for their participation in “Zoom Dryland” activities, which kept the kids involved and active.
- Over the past year, the Board has been working on its “Safe Sport” policy, as driven by Swim Alberta. It has been completed, accepted by Swim Alberta and can be viewed by members on the EKSC website.
- As well, the Board has taken on the review and updating of our Bylaws. We formed a committee to review the existing bylaws and provide recommendations on amending out-of-date bylaws. The consultation meeting to review the updated bylaws has been delayed due to COVID-19 restrictions. However, the committee is ready to present them “virtually” in the next year and have them ready for approval at the AGM in June of 2021. Jill extended our thanks and appreciation to the Bylaw Committee for their hard work on this project.
- The Board of Directors has also undertaken a “Safety Assessment Review” as necessitated by the onset of COVID-19. Thanks to Cathy Finlin and Cian O’Kelly for heading up this review and helping with the safe return to swimming.
- Jill addressed the financial stability of Edmonton Keyano Swim Club. The club has reserves to offset the deficit which was expected over the past year. In addition, we have been eligible for financial support from the government to maintain our financial health during the shut down due to COVID-19.

5. Report of the Head Coach - Paul Birmingham

- Many positives to report, as a result of the base which was built up prior to COVID-19.
- Our Strategic Plan emphasized the Development Program. However, we faced many challenges with respect to the reliance of this program on facilities, and many pools were closed for renovations this year. Following an additional delay in the pool openings, Bonnie Doon and Jasper Place are now open and Terwillegar and Meadows swimmers are now able to use these facilities. Members have been satisfied with this option.
- Last year we had 293 members; we have lost some members due to the pandemic. It is very hard to build up our numbers with COVID-19 restrictions and loss of pool space.
- Wednesday night race series was a success - with good attendance from young swimmers and participation from older swimmers.

- The sticker charts for the young swimmers have been a hit.
- 41 swimmers qualified for the Winter Festival this year (as opposed to 24 last year) and we have 3 nationally carded athletes.
- Keyano-hosted meets were well attended and well organized.
- Currently, Swim Alberta is only allowing intra-club meets and is working on a policy for larger multi-club meets.

6. Report of the General Manager - Chris Nelson

- There have been ongoing errors with respect to billing from the City of Edmonton and this has affected the accuracy and timing of the financial statements. Corrections of the billings have saved \$20,000.
- We have refreshed the Keyano logo.
- We have secured “historical times” for Keyano at Jasper Place and Bonnie Doon Pools.
- We are exploring a partnership with the Derrick Club and Paul Sadler.
- Our partnership with the University of Alberta Swim Club has afforded Keyano some extra pool time at the university.

7. Report of the Treasurer - Karol Basler

- In 2018/19, pool closures affected enrollment and therefore our revenue.
- We incurred a deficit of \$113,000, which was projected in the budget.
- We were able to absorb that loss and end the year in a strong financial position.

7.1 - Report from the Auditor - Thomas Bonar, VKO LLP

- Thomas reported that Keyano had a “clean auditor report” and reviewed the posted financial statements.
- Keyano started the year in a healthy financial position and is on track to finish the year within its projected \$30,000 deficit.

Karol Basler made a motion to approve the 2018/2019 Audited Financial Statement. The motion was seconded by Jo O’Croinin. 97% in favour.

MOTION CARRIED

7.2 Appointment of Auditor for 2019/2020 Season

Karol Basler made a motion to approve VKO LLP as the auditor for the 2019/2020 financial year. The motion was seconded by Jo O’Croinin. 100% approved.

MOTION CARRIED

8. Election of Members to the 2020/2021 Board of Directors

8.1 Nominations to the Board: Ian Boreyko, Rob Cole, Jill Edwards, Inna Mackay, Cian O’Kelly, and Kristi Williams

Jen Brendzan made a motion to approve the election by acclamation of Ian Boreyko, Rob Cole, Jill Edwards, Inna Mackay, Cian O’Kelly, and Kristi Williams to the EKSC Board of Directors. Karol Basler seconded the motion. 92% in favour.

MOTION CARRIED

9. Adjournment

Clare Hickson made a motion to adjourn the meeting at 7:56 pm. 100% in favour.

MOTION CARRIED