



Edmonton Keyano Swim Club

Board of Directors Meeting Minutes January 2020

Date: Thursday, January 23, 2020

Time: 4:30 pm - 6:30 pm

Presiding: Jill Edwards

Location: Boardroom, Kinsmen Sports Centre

Recorder: Kristi Williams

Attendance: Jill Edwards, Clare Hickson, Inna Mackay, Ian Boreyko, Paul Birmingham, Chris Nelson, Cian O'Kelly, Karol Basler

Regrets: Eugene Chomey and Rob Cole

1. Welcome and Call to Order

Jill Edwards welcomed the members and called the meeting to order at 4:33 pm.

2. Approval of Agenda

A motion was brought forward by Clare Hickson and seconded by Karol Basler that the agenda be approved as circulated. All in favour.

CARRIED

3. Approval of Minutes from Previous Meeting

A motion was brought forward by Ian Boreyko and seconded by Karol Basler to approve the minutes from December 21, 2019 with a note to specify item 5.2.2 to "EKSC Code of Conduct". All in favour.

CARRIED

4. Appointment to Board Vacancy

A motion was made by Clare Hickson to appoint Inna Mackay to the Board of Directors of EKSC until the AGM. The motion was seconded by Karol Basler. All in favour.

CARRIED

5. In Camera Session

The *In Camera* session began at 4:36 and finished at 5:40.

Statement regarding Bingo Policy

We have undertaken a governance review following the previous AGLC investigation to assess adherence to licence requirements, and are comfortable that EKSC is doing what it needs to meet its obligations.

6. New Business

There was no “New Business” to discuss at this meeting.

7. Ongoing Business

7.1 Bylaw Terms of Reference

- There was a meeting of the six members yesterday.
- Clare has proposed there will be a monthly update to see the stages of the work in progress.
- There will be consultation with Chris, Paul, and the board prior to approval.

7.2 Swim Alberta Required Policies Update

- The only policy left is the “Volunteer Screening Policy” which Clare will “copy and paste” from the Swim Alberta policies to copy and edit accordingly into the Keyano policies.

7.3 Financial Policy Update

- The Finance and Audit Committee has gone through the circulated draft of the Financial Policy
- The members agreed that the draft as circulated is acceptable.

Cian O’Kelly motioned to approve the Financial Policy as circulated. The motion was seconded by Clare Hickson. All in favour.

CARRIED

8. Standing Reports

8.1 Head Coach Report

- Paul discussed the possibility of reformatting the Blue Bears meet to shorten the sessions. Overall, the Blue Bears meet this year was well attended and successful.
- The training camp in Phoenix was worthwhile with respect to accommodations and facilities. The downside of the training camp was that it was unseasonably cool and many swimmers were sick for the week following the camp. Paul is reconsidering the timing of the camp for next year.
- Five swimmers attended the TYR Pro Swim Series meet in Knoxville and notably, all had second swims.
- “Transition Classes” have begun at Paul Sadler.
- Rob Cole will follow up with Derrick Club regarding their interest in a partnership with EKSC.

8.2 General Manager Report

- Balance Sheet: There is still \$70-80,000 owing to Kinsmen, however Chris is carefully reviewing the billings for accuracy as there have been many errors. Keyano has the funds to cover the billings once they are completed.
- Profit & Loss: Still awaiting some grant money from Swim Alberta.
- Budget vs. Actuals: We are on track to surpass goals with respect to training fees. We are keeping up to date on overdue accounts.
- Satellite Pools: Bonnie Doon and Jasper Place will open at the end of February however without any scheduled programs. Terwillegar is scheduled to close for maintenance from March 30 - June 30. We have requested our previous training schedule at each pool and are hoping for "historical consideration" from the city.

9. Committee Reports

- Alumni Committee: Cian is looking for direction with respect to this committee. Should we look for members outside of Keyano? We could possibly include Alberta Golden Bears/Pandas alumni.

A motion was brought forward by Clare Hickson to postpone the meeting.

Meeting adjourned by