



Edmonton Keyano Swim Club

Board of Directors Meeting Minutes

Date: August 18, 2020

Time: 5:00 pm - 7:00pm

Presiding: Jill Edwards

Location: Via Zoom meeting platform

Recorder: Kristi Williams

Attendance: Jill Edwards, Clare Hickson, Rob Cole, Inna MacKay, Cian O’Kelly, Kristi Williams, Paul Birmingham, and Chris Nelson

Regrets: Ian Boreyko, Karol Basler, Eugene Chomey

1. Welcome and Call to Order

Jill welcomed everyone and called the meeting to order at 5:05 pm.

2. Approval of Agenda

A motion was brought forward by Clare Hickson and seconded by Rob Cole that the agenda be approved, with the agreement to move Ongoing Business (5.1-5.4) to the end of the meeting and allow Paul to present the Head Coach report (item 7.1) earlier. All in favour.

CARRIED

3. Approval of Minutes from Previous Meeting

A motion was brought forward by Clare Hickson and seconded by Rob Cole to approve the minutes from July 22, 2020, as circulated. All in favour.

CARRIED

4. In Camera Session

- No In Camera session was requested.

5. New Business

5.1. 2020/2021 Fees and Commitments

- Chris thoroughly presented budget proposals for two possible scenarios; the first scenario was the “grim” outlook and the second was the “more likely” outlook.
- Both budget scenarios included the potential for another “shut down” due to a Covid-19 outbreak and addressed athlete enrollment, lane availability, all sources of revenue, including gaming proceeds, expenses, including salaries and wages, and administrative costs.
- Chris presented a thorough and diligent review of both possible scenarios. The board members were very appreciative of the work that was put into the budget proposals as they provided assurance that, in an environment of uncertainty, the club has a plan to continue its operations no matter what the future may bring.
- The discussion concluded with the board agreeing on moving forward with the “more likely” budget scenario; this budget allows us to keep our fees the same as last year (no fee increase), still projects a deficit, and predicts the likelihood of a decrease in lane rental fees as our lane availability will likely be reduced.
- The board members thought it was a very positive decision to keep our fees stable during Covid-19 when many members may be facing economic uncertainty.

6. Standing Reports

6.1 Head Coach Report

6.2 General Manager Report

- Chris Nelson presented budget scenarios to the board and will keep members informed of any important changes or developments.

7. Ongoing Business

7.1 Safety Assessment Working Group

- Nothing new has been presented to the group this month.
- Swimmers have been compliant with wearing their masks in and out of the pool and coaches are now wearing masks at all times.

7.2 Bylaw Review - Update

- There is nothing new to report this month. The working group has the comments from the last board meeting for consideration.

7.3 AGM Planning

- Jill Edwards met with Cheryl from Swim Alberta and asked for suggestions regarding our AGM.
- It was Jill’s opinion that we would not likely find a space to accommodate up to 250 people for the AGM. Currently, Alberta Health only allows groups of up to 100 with social distancing.
- There was some discussion regarding online platforms which are available for larger meetings and which would allow for real time voting. We will look into the best available options.

- We could “pre-motion” agenda items in order to ratify the Financial Report and retain VKO as auditors for next year to simplify the meeting.
- We will ask members for nominations for all six positions prior to the meeting to eliminate nominations from the floor.
- A Swim Alberta representative will act as the scrutineer at the AGM.

7.4 EKSS Lawsuit

- Keyano has been discharged from the lawsuit and the monies held in trust have been dispersed equally to both sides.

8. Upcoming Meetings

- Our next meeting will be tentatively scheduled for Thursday September 17th, from 5:00 pm to 7:00 pm.

9. Adjournment

A motion was brought forward by Clare Hickson to adjourn the meeting.

Meeting adjourned by 6:40 pm.