



Edmonton Keyano Swim Club

Board of Directors Meeting Minutes

Date: Monday, October 19, 2020

Time: 6:00pm - 8:00pm

Presiding: Jill Edwards

Location: Via Virtual Meeting Platform

Recorder: Kristi Williams

Attendance: Jill Edwards, Clare Hickson, Karol Basler, Ian Boreyko, Rob Cole, Inna Mackay, Cian O'Kelly, Chris Nelson, Paul Birmingham, Kristi Williams

Regrets: N/A

1. Welcome and Call to Order

Jill Edwards welcomed the members and called the meeting to order at 6:07 pm.

2. Approval of Agenda

A motion was brought forward by Clare Hickson and seconded by Inna Mackay that the agenda be approved as circulated. All in favour.

CARRIED

3. Approval of Minutes from Previous Meeting

A motion was brought forward by Inna Mackay and seconded by Clare Hickson to approve the minutes from September 17, 2020 as circulated. All in favour.

CARRIED

4. In Camera (not requested)

5. Ongoing Business

5.1. Safety Assessment Working Group

- Keyano is continuing to follow the same COVID-19 safety protocols and no new concerns have been voiced.

5.2. Bylaw Review

- The Committee would like to wait until the new year before communicating with members regarding the amendments to the Bylaws. At that time, there would be an opportunity to consult with members for input into the amendments then by the end of February, we could give notice of an EGM to ratify the Bylaw amendments.

5.3. AGM Planning for November 3 Meeting

- We need 26-30 participants in order to satisfy quorum; at this time we have 55 registrants. There was some discussion as to the procedure we must follow if quorum is not reached.
- At the time of the meeting, four current board members have put their names forward for nomination. Clare and Karol will remain on the board until June 2021. We need to communicate to members that an election will not be required for board positions.
- Most motions will be pre-populated and a “pop-up poll” will allow members to vote “Yes/No/Abstain” for approval of the motions.

6. New Business

6.1. Associate Membership Approval

- Kristi Williams motioned to approve Dorris Harris, Lisa Haycock, Julia Klywak, Clarence Lau, Natalie Lau, Brenda Nickel, Christine Reeves, Matthew Reeves, Ryan Reeves, Rose Symes, Debbie Greenwood, Jenn Anderson, and Jennifer Flowers for associate membership in the 2020/2021 season. Ian Boreyko seconded the motion. All in favour.

CARRIED

7. Standing Reports

7.1 Head Coach Report

- The ‘Keyano Cup’ will start soon to introduce some competition for swimmers.
- Keyano has been participating in a “Virtual Swim League”.
- Carding for athletes has been rolled forward for the 20/21 season.
- Apparel has been ordered.
- Matt is mentoring Development Coaches at satellite pools.
- Swim Meets: Swim Alberta has been working on guidelines for swim meets, currently, no facilities will permit athletic activities through to the end of 2020, and USports have cancelled the 2020/2021 season. The challenge for coaches and swimmers will be to set meaningful goals when there are no upcoming swim meets.
- Paul initiated a discussion regarding the Bingo requirements for post-secondary swimmers. He would like to eliminate the Bingo requirement for swimmers over 18 years of age. Paul’s position is that these swimmers do not have time to work bingos (most are in post-secondary school), their parents have worked Bingos for many years, it is a good way for the club to “give back” to long standing members, it is an incentive to help grow our senior program, and the revenue from the swimmers’ fees is worth more than the loss we would take from eliminating their Bingo requirements. Discussion focussed around clearly defining the parameters which would allow exemption from bingo and participation requirements: the athletes must be swimming in Keyano’s High Performance group, they must be over 18 years old, and graduated from high school. It was suggested that these athletes be encouraged to take on an “Ambassador” role within the club (working with younger swimmers for example, at Wednesday night Bear Cub Series). It was suggested that the board review this policy yearly.

Inna Mackay made a motion to approve the waiving of Bingo requirements and Participation points for swimmers whose accounts are in good standing, who are over 18 years of age, who have completed high school and who are registered in the High Performance program with EKSC, with the understanding that they may be asked to participate as mentors during team events. The motion was seconded by Karol Basler. All in favour.

CARRIED

7.2 General Manager Report

- Looking at the Balance Sheet, we have sufficient cash for club operations.
- Profit and Loss Form to August 31: the invoicing from the City of Edmonton has not yet been corrected and this is causing a delay in the finalizing of our year-end financial statement. The statement currently shows expenses without revenue due to this billing error. Chris wants to ensure that invoicing is accurate so is working with the city to correct it.
- COVID-19 has delayed our inventory count.
- There are no Accounts Receivable to report.
- We have asked for a delay for our casino as the proceeds will be reduced until the pandemic is no longer a concern.
- We currently have 183 registered swimmers with 61 more starting to total 244. Our projected number for the year was 217. Jasper Place program is full and only a few spots remain at Bonnie Doon. Pool closures are a limiting factor in registration.
- Chris has had positive feedback from parents when visiting satellite pools.
- Contracts: the City of Edmonton has been making many last minute changes to pool availability which has required quick adaptations on our part.
- Chris has been meeting with Don Wheaton YMCA and they are very keen to make their pool available to EKSC from 4:00pm - 7:00pm on weekdays. This would provide a stable option for some of our swim groups. As well, this could be the beginning of a partnership between YMCA's "Learn to Swim" program and Keyano (similar to Paul Sadler). Overall, Chris is pleased to have secured another option for our swimmers such that we are not always reliant on the City of Edmonton pools.
- There was some discussion amongst the members about the future need to think about securing alternate forms of revenue, as Bingos and Casinos may not always be an option.

8. Upcoming Meetings

Our AGM is November 3, 2020. Following the AGM there will be a short Board meeting to elect the executive. We will try to choose a day during the week of November 16 for our November meeting.

9. Adjournment

A motion was brought forward by Inna Mackay to adjourn the meeting.

Meeting adjourned by 8:08pm.

