



Edmonton Keyano Swim Club

Board of Directors Meeting Minutes

Date: Thursday, January 21, 2021

Time: 6:30pm - 8:30pm

Location: Via Zoom

Presiding: Jill Edwards

Recorder: Kristi Williams

Attendance: Jill Edwards, Clare Hickson, Rob Cole, Inna Mackay, Cian O’Kelly, Chris Nelson, Paul Birmingham, Kristi Williams

Regrets: Ian Boreyko and Karol Basler

1. Welcome and Call to Order

Jill welcomed the board members and called the meeting to order at 6:36pm.

2. Approval of Agenda

A motion was brought forward by Clare Hickson and seconded by Cian O’Kelly that the agenda be approved as circulated. All in favour.

CARRIED

3. Approval of Minutes from Previous Meeting

A motion was brought forward by Inna Mackay and seconded by Cian O’Kelly to approve the minutes from the board meeting of December 15, 2020 as circulated. All in favour.

CARRIED

4. In Camera

No In Camera session was requested for this meeting.

5. Ongoing Business

5.1. Safety Assessment Working Group

- Discussion will be covered under Bingo update.

5.2. Bylaw Review Update

- The group discussed a possible date to start consultation of Bylaw amendments with the membership. As group swimming is still on hold, the thought is that there may be more interest once swimming resumes.

Action Clare Hickson will consult with the Bylaw Review Committee and will have a plan regarding the time frame of the Bylaw roll out to members at the next board meeting.

5.3. BOD Succession Planning

- Members agreed that we could post a notice in the “Bear Facts” newsletter that we are looking for board members who have specific experience in accounting, HR, contract execution or with community contacts to fill vacancies which will arise at the June AGM.

5.4 COVID-19 Restrictions and Impacts

- There was a new AHS health order announced today and there are no changes to the current restrictions.
- Paul and Chris are pleased with member retention and attendance at Zoom programs.

6. New Business

6.1. Bingo Update

- On January 14, 2021, Clare Hickson made a motion to approve the renewal of EKSC’s Bingo License as a member of the West Edmonton Mall Bingo Association for the two year period from March 1, 2021 to February 28, 2023. Inna Mackay seconded the motion. All members were in favour of the motion as voted over email via Doodle Poll. **CARRIED**

- The Safety Assessment Working Group reviewed the Bingo Protocol as it pertains to volunteer workers and found that it adheres to the AHS recommendations.
- West Edmonton Mall is currently holding “Virtual Bingos” which involves participation via Zoom. The number of volunteers required is less and the value of the proceeds is the same and sometimes greater than in-person bingos.
- There is a Charitable Gaming Review which will commence soon; their scope is the allocation of gaming proceeds to charities.
- Chris suggested that we temporarily offer the Bingo Co-ordinator an additional 4 participation credits per month, as the amount of work this job requires has increased significantly with the pandemic. The board members agreed, with the understanding that this would be reviewed on August 31, 2021 prior to continuing into the next season.

7. Standing Reports

7.1. Head Coach Report

- Attendance in Zoom program is 75% in the Performance Groups and 60% in the Development groups. The coaches are monitoring attendance and are keeping in touch with those who do not attend on a regular basis.
- Paul has been in continual contact with Swim Alberta regarding an exemption for high performance swimmers once restrictions are relaxed. The exemption must go through the legislature; Swim Alberta has drafted paperwork for an exemption for high performance swimmers.
- 15 swimmers attended a National Virtual Camp, held over several weekends.
- Paul has submitted a High Performance budget.
- Paul has participated in a Race workshop.

7.2 General Manager Report

- Balance Sheet: December fees have been added. The City of Edmonton is planning to deal with our appeal regarding billing discrepancies quickly. We are currently withholding payment to the city until all errors are corrected.
- Profit & Loss shows a net loss of \$20,000, however, the credit for December is missing from this statement. As well, the CEBA subsidy is not included.

8. Upcoming Meetings

- The members agreed to be flexible regarding the scheduling of the next meeting as there may be changes in the COVID-19 restrictions announced at any time.
- We will plan for the next meeting for February 22 or 23 but we can schedule a last minute meeting at any time.

9. Adjournment

A motion was brought forward by Clare Hickson to adjourn the meeting.

Meeting adjourned by 8:06 pm.