



*Edmonton Keyano Swim Club*

## **Board of Directors Meeting Minutes**

Date: Monday, April 19, 2021

Time: 6:30pm- 8:30pm

Location: Via Zoom online platform

Presiding: Jill Edwards

Recorder: Kristi Williams

**Attendance:** Jill Edwards , Clare Hickson, Rob Cole , Ian Boreyko, Cathay Finlin, Inna Mackay ,  
Cian O'Kelly , Kristi Williams , Paul Birmingham , Chris Nelson

**Regrets:** None

### **1. Welcome and Call to Order**

Jill Edwards welcomed all the board members and called the meeting to order at 6:37pm.

### **2. Approval of Agenda**

A motion was brought forward by Inna Mackay and seconded by Clare Hickson that the agenda be approved as circulated. All in favour.

**CARRIED**

### **3. Approval of Minutes from Previous Meeting**

A motion was brought forward by Clare Hickson and seconded by Cian O'Kelly to approve the minutes from the meeting of March 22, 2021, as circulated. All in favour.

**CARRIED**

### **4. In Camera Session**

An In Camera session commenced at 6:39pm and concluded at 7:11pm.

### **5. Ongoing Business**

#### **5.1. Safety Assessment Working Group**

- This group has nothing new to report. AHS has approved all of our protocols. There was one positive case with a single swimmer, however, because of our effective protocols, there were no close contacts.

## **5.2. Bylaw Review Update**

- There is nothing new to report.

## **5.3. AGM Planning**

- One member suggested moving the AGM permanently to October or November; this would give us more planning time this year. As well, our finances would be complete and it would be a natural time to present to members a report on the end of the swim season. All members were in agreement to move the AGM to a day in the fall - likely October. Chris will let members know about this decision with a statement in the next newsletter.

## **5.4 Club Fundraising/50/50 Raffle Policy**

- Chris has tentatively set a Draw Date of June 20, 2021 to co-incide with Father's Day.
- Keyano will use "Rafflebox" - a company which runs online raffles. It is the most used in Alberta and nation-wide. Their services and fees were discussed.
- The draw will occur via an AGLC approved Random Number Generator, so no board members will be required to be accountable for the draw.
- There was a discussion regarding the option of having a "Single URL" dedicated solely to EKSC or "Multiple URL's" where each member would share their URL with family and friends. With either option, all proceeds will be going to support the swim club as a whole.
- Keyano would design their own URL page.
- Suggested ticket distribution was reviewed and discussed.
- For a \$10,000 raffle, the club will profit \$4,000.
- The amended EKSC Raffle Policy was presented, but there was not time for members to fully review it.
- Members will read over the information regarding the raffle and the policy and Chris will include a poll along with the approval for the Raffle Policy prior to the next meeting.

## **6. New Business**

There were no items added to the agenda.

## **7. Standing Reports**

### **7.1 Head Coach Report**

- Group numbers remain steady. Training times and locations are unchanged.
- Coaches and staff feel they are in a perpetual state of limbo anticipating changes in government policy.
- Paul is considering what to plan for summer swimming/training camps.
- There is also uncertainty regarding the school schedule for the fall which then impacts when we can book training times.
- Junior Nationals have been cancelled. There are still about 25 Keyano swimmers interested in travelling to Florida for a five day meet in late July.
- Olympic trials are still scheduled for the end of May, however there is an alternate option for June if trials cannot take place in May. There is also the possibility of having just top 6 swimmers attend trials.

- Swim Alberta has asked EKSC to host Westerns in April 2022. It is a four day meet which would generate \$12,000-\$15,000 revenue for the club. Members were confident that we still have enough experienced members in the club who could fill lead roles for the meet.

## **7.2 General Manager Report**

- CEBA application has been completed and CEWS has been extended to June 5.
- Chris Nelson foresees no major changes following the Charitable Gaming Review.
- Discussion regarding Business Insurance - Cyber Coverage will be tabled until next meeting.
- Chris and Paul are still working on the design of Pool Queue (new website).
- Discussion regarding meet scheduling for the fall including CanWest and Candy Cane.
- University of Alberta has committed to agreement for next season

## **8. Upcoming Meetings**

- Tentative date for next meeting is Monday, May 17 6:30pm - 8:30pm.
- AGM will tentatively be scheduled for October, 2021.

## **9. Adjournment**

A motion was brought forward by Clare Hickson to adjourn the meeting.

**Meeting adjourned by 8:42pm**