



EDMONTON  
KEYANO  
SWIM CLUB **Edmonton Keyano Swim Club**

*Swim to Win... Win at Life!*

## **Board of Directors Meeting Minutes: January 2022**

Date: Thursday, January 13, 2022

Time: 7:00pm - 9:00pm

Location: Via Google Meet platform

Presiding: Jill Edwards

Recorder: Kristi Williams

**Attendance:** Ian Boreyko , Cian O’Kelly, Rob Cole, Shannon Loughran , Cathy Shepherd-Finlin , Chris Nelson , Paul Birmingham , Jill Edwards , and Kristi Williams

**Regrets:** N/A

### **1. Welcome and Call to Order**

Ian Boreyko welcomed the members and called the meeting to order at 7:02 pm.

### **2. Approval of Agenda**

A motion was brought forward by Shannon Loughran and seconded by Jill Edwards that the agenda be approved as circulated. All in favour.

**CARRIED**

### **3. Approval of Minutes from Previous Meeting**

A motion was brought forward by Cian O’Kelly and seconded by Rob Cole to approve the minutes from November 29, 2021, as circulated. All in favour.

**CARRIED**

### **4. In Camera Session - not required**

### **5. Ongoing Business**

#### **5.1. Safety Assessment Working Group**

- The coaches, GM, and the SAWG made a last minute decision to cancel the Blue Bears swim meet due to increased concern with respect to rising COVID-19 numbers and the risk of losing money on pool rental if we had to cancel any later.

### 5.1 Safety Assessment Working Group (cont'd)

- With three weeks to go until the Edmonton Open, a decision needs to be made regarding whether to go forward with that meet. The latest we can cancel and still get our pool rental refunded is January 19, 2022.
- Paul Birmingham is confident that there is enough interest in this meet from other teams to run a successful meet.
- Calgary and Parkland County are both hosting meets in the next couple of weeks.
- Concern is where will we be (with respect to COVID) in the next two weeks, and how will that affect swimmer participation, volunteer availability, facility availability/staffing, and community support?
- Several members agreed that they do not foresee any new, upcoming restrictions in the province.
- Paul and Chris emphasized that it is important to have a meet in order for swimmers to qualify for Westerns and Trials.
- Edmonton Open is a long course meet, so we require half the volunteers of a short course meet. However, we will have to plan for some volunteers to cancel due to COVID, so we need to have “stand-by volunteers”.
- The consensus of the board members following this discussion is that we proceed with hosting the Edmonton Open as planned.

### 5.2. Bylaw Review

- This is a standing item in the agenda. There are no updates.

**Action Item:** Shannon needs access to the shared drive in order to review the document.  
We will ensure that she gets access within the next couple of weeks.

### 5.3 Update on Office Hiring

- A draft of the posting will be forwarded to members for review.
- Chris and Paul are not in a rush to hire someone for this season.
- Rob Cole spoke with Thomas at VKO. He said that Colleen’s work is very good quality; ideally our new hire will be responsible for Point of Contact (reception), data entry, and invoicing.
- Pay will depend on the hours the candidate can work along with their experience and skills.
- The office needs some work (updating and cleaning) to make it a more professional environment.
- It is probable that the position will be a hybrid between in office and remote.

**Action Item:** Chris will forward the job description for review.

#### **5.4 Discussion: Eating Disorders in Amateur Sport**

- Cian O’Kelly initiated a discussion regarding an article in the Globe and Mail recently which exposed the prevalence of eating disorders in sport.
- There was considerable discussion regarding the influence of coaches, parents, peers, and social media on the development of eating disorders in athletes.
- There was agreement amongst members that some professional development (education for coaches) would be very beneficial.

#### **5.5 Blue Bears Discussion**

- These issues were discussed under item 5.1.

#### **5.6 Officials Training/Succession Planning**

- Shannon Loughran brought up the concern of training for officials; is virtual training working or even happening?
- Clubs need to help each other develop officials by encouraging them to shadow more senior officials

#### **5.7 Book-keeping/Office Support**

- These issues were covered in discussion 5.3.

#### **5.8 Livestream Westerns**

- Swim Canada has requested that Keyano livestream Westerns in order to maintain the same standard as Easterns.
- The cost to livestream is \$5800 for the weekend.
- Keyano receives a \$9000 hosting grant and this livestreaming cost would cost more than half of that.
- The meet managers think it is a good idea to livestream the meet as there may be no spectators due to COVID restrictions.
- The members suggested that Jill and Cathy approach Swim Canada and Swim Alberta to ask if they can contribute anything to help offset the cost.

**Action Item:** Jill will try to negotiate with Swim Canada and Swim Alberta for extra funding to cover the cost of livestreaming Westerns.

### **6. Standing Reports**

#### **6.1 Head Coach Report**

- In the interest of time, Paul suggested that members just read his [Head Coach Report](#).

## **6.2 General Manager Report**

- Keyano is on track to balance by the end of the season.
- A draft of the audit should be available any day.
- Chris is considering withdrawal from WEM bingos as it is consistently less profitable; this will be a discussion in an upcoming meeting.
- We have been given a date for the “Chuck-A-Puck” fundraiser.
- Confed pool is open; our registration there is low, likely due to Omicron. Chris anticipates that it will pick up as infection numbers come down.
- Bonnie Doon pool bronze registrations have doubled since the beginning of the year.
- Overall, the bronze registration numbers are very good.

## **7. Upcoming Meetings**

- Our next meeting will be Monday, February 14, 2022, 7:00pm - 9:00pm.

## **8. Adjournment**

A motion was brought forward by Krist Williams to adjourn the meeting.

**Meeting adjourned at 9:20pm**