



Edmonton Keyano Swim Club

Setting a new standard for swimming in Canada

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Board of Directors Meeting

Date: Monday, March 14, 2022

Time: 7:00pm - 9:00pm

Location: Via Google Meet

Presiding: Ian Boreyko

Recorder: Kristi Williams

Attendance: Ian Boreyko, Cian OKelly, Cathy Shepherd-Finlin, Shannon Loughran, Jill Edwards, Paul Birmingham, Chris Nelson, Kristi Williams

Regrets: N/A

1. Welcome and Call to Order

Ian Boreyko welcomed all members. The meeting was called to order at 7:00pm.

2. Approval of Agenda

A motion was brought forward by Jill Edwards and seconded by Shannon Loughran that the agenda be approved as circulated. All in favour.

CARRIED

3. Approval of Minutes from Previous Meeting

A motion was brought forward by Cian O'Kelly and seconded by Shannon Loughran, to approve the minutes from February 14, with one correction: the bank in item 5.0 should be CIBC not ATB. All in favour.

CARRIED

4. In Camera Session - An In Camera session was conducted as per the agenda from 19:00 to 19:45. The General Manager and Head Coach joined the meeting at 19:45.

5. Ongoing Business

5.1 Replacing Rob Cole/Treasurer on Board of Directors

- No current board members are expressing an interest in taking on the role of Treasurer.
- An email will be sent out to the general membership to advertise for the vacant position.
- We currently have the minimum number of board members with room for up to three more members.

5.0 Ongoing Business (cont'd)

5.2 Safety Assessment Working Group

- EKSC is following the City of Edmonton COVID-19 policy.
- EKSC is still monitoring COVID-19 cases within the club.
- We will maintain this as a point in the agenda until September 2022.

5.3 Hiring of Office Administrator

- The posting is finished.
- Resumes will be reviewed by next board meeting (April, 2022)
- Shannon Loughran has offered to assist with the resume review and hiring process.
- Motion to go into brief In Camera Session at 8:00 pm made by Jill Edwards and seconded by Cian OKelly . In Camera session concluded at 8:05 pm.

5.4 Swim Alberta Town Hall

- Paul Birmingham attended the meeting; essentially it was an introduction to the new Swim Alberta executive director (Steve Norris). Steve Norris presented his general strategies and he plans to meet with the senior Alberta coaches over the next few months.

5.5 Swimming/Sport/Mental Health

- Paul Birmingham contacted Jackie Poole at Swim Alberta regarding available resources. He will continue to research what might be most appropriate for our group.
- There was a general consensus that a “General Wellness Campaign” which addressed multiple health related issues could be incorporated into the 2022/2023 season.

5.6 Standing Reports

5.6.1 Head Coach Report

- Paul Birmingham commented on the multiple swim meets which were held over the past two weekends. Many provincial qualifiers from EKSC.
- Jasper Place is finally open.
- This Wednesday evening will be the first “full” Bear Cubs meet (all satellite pools) will be in attendance.
- There may be a need to host a local meet for Development level groups.
- Paul has met with Team Aquatics; they are keen to keep our business.
- A couple of travel meets for the High Performance groups are being planned.
- University of Alberta Alumni had a casino which was very successful; this bodes well for our upcoming planned casino.

5.6.2 General Manager Report

- Balance Sheet - no significant changes from last meeting.
- Profit & Loss - some reports are late however Chris Nelson does not see any concern. On track for our forecasted end of year position.
- BINGO proceeds continue to rebound, now up to 68% of pre-COVID proceeds.
- 2021 Audit with Thomas at VKO has been initiated.
- CRA remittance issue has been resolved.
- Chris is evaluating BINGO requirements for the upcoming season.
- Our casino is confirmed for Q3 in 2022; a call for volunteers will be made in June or July.
- The 50/50 draw with the Oil Kings was successful - raising \$4000-5000 (considering the very low attendance at the game). Oil Kings has offered to prioritize our fundraising date for the next season.
- New registrations continue to trickle in.
- PoolQ website - minor issues continue to be addressed.
- Chris is meeting with user groups of Bonnie Doon pool to resolve conflicts over summer space allocation.
- EKI - Chris is meeting with the City of Edmonton in hopes of creating a larger event for this meet (pancake breakfast, BBQ, outdoor entertainment).
- Contracts: The office lease has been renewed for two years.
- Discipline issue was reviewed; it has become evident that our Policy needs to be reviewed and updated.

6. Upcoming Meetings

Our next scheduled meeting will be Monday, April 25, 7:00pm - 9:00pm.

7. Round Table

- Paul Birmingham forwarded information regarding the request for the sanctioning of a new swim club in the city. This club has previously applied. Members will review the request and it will be discussed at the next meeting.

8. Adjournment

A motion was brought forward by Jill Edwards to adjourn the meeting.

Meeting adjourned at 9:02pm.