



**Edmonton Keyano Swim Club**

**Edmonton Keyano Swim Club Annual General Meeting Minutes - UNAPPROVED until Annual General Meeting in October 2022**

Date: Wednesday, October 20, 2021

Time: 7:00 pm

Location: Virtual Meeting Via Zoom Meeting Platform

Presiding: Jill Edwards

Recorder: Kristi Williams

**Members in Attendance:** 46 Members in attendance. Quorum satisfied.

**Board Members in Attendance:** Jill Edwards (President), Cathy Finlin-Shepherd, Rob Cole (Treasurer), Kristi Williams (Secretary), Cian O’Kelly, and Ian Boreyko

**Regrets:** N/A

**1. Welcome and Call to Order**

Jill Edwards welcomed the members to the meeting. She extended a sincere Thank You to the coaching staff for their hard work and persistence over the past year. Thanks to their efforts, our club is in a very strong position this year. As well, she thanked the members for their continued support of the Keyano Swim Club over the past 18 months.

Jill Edwards called the meeting to order at 7:03 pm.

**2. Approval of Agenda**

A motion was brought forward by Sara Pretzlaf and seconded by Cathy Finlin-Shepherd that the agenda be approved. 97% in favour.

**MOTION CARRIED**

**3. Approval of Minutes from Previous Meeting**

A motion was brought forward by Kristi Williams and seconded by Darcie Kiddoo to approve the minutes of the 2020 AGM on November 3, 2020 as posted. 86% in favour.

**MOTION CARRIED**

#### **4. Report of the Board of Directors - Jill Edwards**

- Jill Edwards thanked the members for their attendance despite not being “in-person” as we had initially hoped.
- The 2019/20 season was challenging to say the least.
- “Change, Adaptability, and Safety” seemed to best define the 2019/2020 season.
- Paul and Chris worked tirelessly to maintain programming, to keep up-to-date with protocols, to apply for grants, and to ensure retention of our coaching staff.
- On behalf of the club and the board, Jill Edwards extended a heartfelt thank you to all coaches who persevered through all the ups and downs of the past season.
- As well, she thanked the Safety Assessment Working Group, who met frequently throughout the season to review restrictions imposed by both AHS and the City of Edmonton to ensure our swimmers and coaches were in compliance with all mandates. This group was essential in guiding our club safely throughout the pandemic and ensuring a safe return to swimming.
- As well, the Board continued to meet monthly over the year via Zoom. The Board has seen some changes over the past year, with the departure of Clare Hickson, our Vice President, Karol Basler (Treasurer), and Inna Mackay. As well, Jill will be stepping down as president this year but will continue to serve on the board as “Past President” in order to provide some guidance to the new executive over the next year.

#### **5. Report of the Treasurer - Rob Cole**

- Rob Cole began by thanking Jill Edwards for her steadfast leadership as President, especially over the past 18 months.
- Rob Cole introduced our auditor, Thomas Bonar, from VKO who will present the Audited Financials from the year ending August 31, 2020.
- Rob defined the 2019/2020 season as a year of “Stability and Resilience”.
- We came out of the year stronger than we would have predicted given all the challenges we faced.
- Rob Cole presented a visual presentation which summarised a 5 year timeline.

##### **5.1 Presentation of 2019/2020 Audited Financial Statement - Thomas Bonar, VKO LLP**

- Thomas Bonar began by stating that EKSC had a “clean audit”.
- As expected, EKSC Gross Revenue was down compared to last year; Keyano had reduced gaming revenue, fewer members over the pandemic, and no swim meets.
- Similarly, EKSC had a proportional reduction in expenses, as there were considerably less pool rental costs and fewer travel expenses for swim meets.
- Thomas Bonar reviewed the financial statement to explain important points in the audit.
- There were no questions from members following his presentation.

Rob Cole made a motion to approve the 2019/2020 Audited Financial Statement. The motion was seconded by Hai Nguyen. 92% members in favour.

**CARRIED**

## **5.2 Appointment of Auditor for 2020/2021 Season**

Rob Cole made a motion to approve VKO LLP as the auditor for the 2020/2021 financial year. Hai Nguyen seconded the motion. 93% of members in favour.

**CARRIED**

## **6. Election of Members to the 2020/2021 Board of Directors**

### **6.1 Nominations to the Board:**

- This year there were three vacancies on the Board of Directors.
- We had two nominations for the Board: Shannon Loughran and Cathy Shepherd-Finlin.

Ian Boreyko made a motion to approve the election, by acclamation, of Shannon Loughran and Cathy Shepherd-Finlin to the EKSC Board of Directors. Christine Chow seconded the motion. 91% in favour.

**MOTION CARRIED**

## **9. Adjournment**

Sara Pretzlaf made a motion to adjourn the meeting at 7:52 pm. 97% in favour.

**MOTION CARRIED**