



Edmonton Keyano Swim Club

Setting a new standard for swimming in Canada

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Board of Directors Meeting

Date: Monday, September 19, 2022

Time: 7:00pm - 9:00pm

Location: Via Google Meet

Presiding: Ian Boreyko

Recorder: Kristi Williams

Attendance: Ian Boreyko, Cian O'Kelly, Ryan Mo, Shannon Loughran, Cathy Shepherd-Finlin, Jill Edwards, Chris Nelson, Paul Birmingham, Kristi Williams

Regrets: N/A

1. Welcome and Call to Order

Ian Boreyko welcomed all members. The meeting was called to order at 7:01 pm.

2. Approval of Agenda

A motion was brought forward by Cathy Finlin and seconded by Jill Edwards to approve the agenda as circulated. All in favour.

CARRIED

3. Approval of Minutes from Previous Meeting

A motion was brought forward by Shannon Loughran and seconded by Cathy Finlin, to approve the minutes from August 19, 2022. All in favour.

CARRIED

4. New Business

4.1 Review of Proposed Bylaw Changes

- Shannon Loughran will contact Alberta Registries to confirm that our process follows provincial registry requirements.
- All members were satisfied with the letter to be distributed to members regarding the Bylaw changes.
- Jill Edwards brought forward a concern regarding the short amount of time now available for members to read through and consider bylaw changes prior to AGM.
- Prior to COVID, we had allotted about 3-4 months in total from presentation of bylaw changes to vote.

4.1 Review of Proposed Bylaw Changes (cont'd)

- The bylaw changes are significant and the committee spent considerable time reviewing and rewriting them; it would be a shame to rush through their approval. As well, we have many new members who might want some experience with the club prior to considering bylaw changes.
- It was proposed that we could introduce the Bylaw changes, briefly, at the AGM, send out the letter, which outlines the Bylaw changes, for members to review, then hold an EGM in December or January.
- There is no need to have the vote on the bylaw changes at the AGM.

4.2 Swim Alberta Conference

- The Swim Alberta AGM and conference will be held on September 23 and 24 in Canmore.
- Cathy Shepherd-Finlin has offered to attend as a representative of the Board.
- Paul Birmingham brought to the attention of the Board that Swim Alberta will not be holding an AGM at the conference. It was decided that a Board Member does not need to attend if there is no meeting to attend.
- Coaches attending include Paul Birmingham, Francois, Alex, Glen, Chris and possibly some Gold coaches. Coaches can get development points for attending courses.
- Paul Birmingham will give a report regarding the meeting to the Board at the next meeting.

4.3 CBC News Article Discussion

- There was a story on CBC regarding the impact of pool closures on the Olympian Swim Club. OSC had no advanced warning that Scona Pool was closing.
- This is an issue with which EKSC has been dealing for many years.
- The Kinsmen has accommodated the displaced Scona groups for this year, despite the fact that they do not meet the requirements of "High Performance".
- The one impact this will have on our club is that one pool will be in short course format more often. The worry is that we could lose some of our lanes (as a big group, we have the most to lose).
- It was unanimously decided that we had no need to talk to "the media" regarding the lack of lane space for swim clubs.

4.4 AGM Planning

- Ian Boreyko has put together an AGM Planning Document which can provide a guide for members such that everything for the AGM is completed in a timely manner. Members can access the document and check off the items as they are completed.
- Ian Boreyko will complete his "Year in Review" to present at the AGM.
- VKO will attend the meeting and present the financial statements.
- Chris Nelson will add a tab on the website with documents for members to review prior to the AGM.
- Kristi Williams has completed the Letter of Notice and will send it to members tomorrow.

5. Ongoing Business

5.1 Hiring of Office Administrator

- This role has changed slightly as we have now hired Matt Bowkowsky to Head Development role.
- Ryan Mo and Chris Nelson will meet regarding some options that Ryan has suggested might work for this position.

5.2 Standing Reports

5.2.1 Head Coach Report

- Not much to report yet as it is the beginning of the season.
- Paul Birmingham gave a brief summary of the previous season.
- Registration numbers for this year are at/near capacity for all pools.
- Bronze is at capacity; one reason could be that all “Learn to Swim” programs are in very high demand right now.
- Strategically, the position we are in now (with respect to registrations) is exactly what we have been aiming for. We have our best registration numbers for the past 15 years.

5.2.2 General Manager Report

- Balance Sheet: Reports are slightly behind due to accountant being away coupled with difficulties Chris Nelson has had with the banking website.
- Profit & Loss: We are currently recording a \$50,000-\$80,000 deficit (which is what we predicted). Gaming revenue has been slow to recover to 70% of pre-COVID amount.
- Audit: Chris Nelson has had some help from VKO in order to get all information to the auditors. They now have everything they need to complete the audit.
- GIC: we currently have \$200,000 to re-invest. It is likely that interest rates will rise again in the near future. This may be an item for the Finance and Audit Committee to consider.
- CEBA load needs to be repaid by December 31, 2022. Ryan Mo or another member can fill out the required paperwork.
- Online banking access: Jill Edwards can provide Ryan Mo with access to shared drive such that he can access financial information. As well, we need to update our list of signing authorities and some people may need to update their tokens.
- Accounts Receivable: Only \$3,000 outstanding; all is accounted for and Chris anticipates it is recoverable.
- Summer camp was a success with respect to revenue and number of participants.
- Oktoberfest is the next upcoming meet. It is a single day competition and we are hoping to have many new parents on deck officiating.
- There was some discussion regarding Team Travel for this year. There are a few meets where we have already planned for team travel; however, there is less of a demand for team travel to Calgary meets.

6. Upcoming Meetings

- Our next meeting will be Monday, October 17, 2022 7:00pm - 9:00pm.
- The AGM is scheduled for Wednesday October 19 from 4:45 pm - 6:00 pm.

7. Roundtable

- There were no other business items brought to our attention.

8. Adjournment

- Jill Edwards motioned to adjourn the meeting at 8:48 pm.

Meeting adjourned at 8:48 pm.