	<p>Document Number: HHAC 0001 Rev 1</p> <p>Document Name: Club Structure and Governance</p>	<p>Date: February 2025</p>
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Club Structure and Governance

The Huron Hurricanes Aquatic Club (HHAC) is:

- registered under the [Not for Profit Corporations Act](#)
- affiliated with [Swim Ontario](#)
- governed by volunteer executive members and directors
- coached by paid and volunteer coaches

Members of the club are defined as swimmers and their parents/guardians. Family participation is an essential part of HHAC, fulfilled by a number of volunteer positions and opportunities.

Executive Meetings

The club Executive meets once each month to discuss upcoming meets, events, plans, club issues, etc. This meeting is open for any member to observe at any time. If you wish to bring an issue to the attention of the Executive, please contact the club President to be given a place on the meeting agenda by email: hhacswim25@gmail.com

Annual General Meeting


The Annual General Meeting (AGM) is held at the end of each season. This meeting is used to review the club's financial position, discuss plans for the new season and appoint or vote for persons who will be holding key positions in the new season, including the Executive. Any major issues are tabled and any changes to the club by-laws, or policies are presented for approval at this time. All members are invited and are strongly encouraged to attend.

Club Communication

HHAC strives to keep all of its members informed. The club has many formats that it utilizes to ensure that you are kept up-to-date with the latest information.

Website

HHAC's website is a very useful resource for our members. At a glance, you will find interesting and useful information concerning the club's activities (e.g., swim meet schedule, practice schedule, fundraisers, positions to fill volunteer hours, etc.). The website also provides you with many links to other websites related to the sport of swimming. If you have any questions regarding the club, the first and best place to look for an answer is on the club website at www.huronhurricanes.ca

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Email

HHAC uses electronic media to distribute club information. This method is very timely and reduces costs associated with printing. It is important that you provide the club with an email address that you intend to check on a regular basis. HHAC Executive and Coaches will regularly contact families via email to pass on timely information and reminders. As well, email will be used to alert families of short-notice changes (e.g., pool closures in bad weather, canceled practices, etc). If your email address should change at any time throughout the season, it is your responsibility to update your profile within your account on the Huron Hurricanes Website and within the REMS portal.

HHAC asks the volunteer executive members and/or paid coaches who have access to the Executive and Coach email accounts to check these accounts once per week. This is not expected, only asked. We all know and understand that life can become extremely busy, and sometimes due to unforeseen circumstances, these accounts may only be checked once or twice per month. If you have a matter that is pressing, HHAC encourages families to attend a practice and ask to speak to a coach or executive member, depending where your matter needs to be addressed, often matters can be taken care of during this time. HHAC encourages open communication between parents, executives, coaches and swimmers; it's how clubs remain healthy.