



Document Number: HSC-FORM-0004 Rev. 2
 Document Name: HSC Volunteering & Fundraising

Form Rev. Date:
 Sep. 10, 2023

Volunteering Points

A Swim Ontario club requires all families to be involved in the operation of the club, running swim meets and helping with club events. Getting involved is a great way to get to know the sport of competitive swimming, have a better connection with your swimmer(s) and become part of the HSC community! Families are required to **collect 20 volunteer points (10 points for Swim School) per family in a season** and submit the volunteer form by June 15th or have the credit card on their account **charged a \$100 volunteer fee**.

The club will send out an online volunteer sign up form at the beginning of the season with a number of positions that need to be filled. There will also be many opportunities throughout the season to get volunteer points. **Update the volunteer form below throughout the season to keep track of your points.**

Being a new Swim Ontario club, we are required to meet certain obligations to maintain our affiliation.

Coaches:

- Our coaches must be registered and working towards their certifications.
- Every practice must have, at a minimum, one Level 1 Fundamentals Certified Coach
- The club must have, at a minimum, one Level 2 Certified Coach

Officials:

- Officiating is a very important volunteer requirement for our new club
- We are required to develop and maintain certified officials.
- We need to develop officials in order to run swim meets in Hanover. A swim meet requires 30-40 officials per session. Meets that we would host would likely be 2-4 sessions per meet.

SWIM ONTARIO REQUIREMENT FOR OFFICIALS: CLUBS WITH 35 TO 69 FAMILIES

OPTION 1	OPTION 2	OPTION 3
4 LEVEL II	3 LEVEL II	5 LEVEL II
1 LEVEL III	2 LEVEL III	
1 LEVEL IV/V 2	1 LEVEL IV/V 2	2 LEVEL IV/V 2

Swimmer(s) Name (s): _____

Parent/Guardian confirms the completed volunteer form to be true and accurate:

Signature: _____ Date Signed: _____

Date Received by Club: _____ Board Member Signature: _____



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Position	Description	Points	# of Times	Sub Total Points	Board Member/ Coach Initial
On Deck Coach	1 st Year – must complete Level 1 workbook, 2 nd Year – must complete Level 1 course, 3 rd Year – must complete Level 1 portfolio	20			
Level II, III, IV or V Official	Commit to obtaining Level II, III, IV or V official position. Demonstrate progress.	20			
Officials Courses	Complete an official’s course and obtain a sign off for an official’s level or position	5			
On-Deck Officiating	Complete an on-deck officiating role at a sanctioned swim meet session (e.g. Timer, Strokes & Turns Judge, etc.)	5			
Club Photographer	Photography experience & equipment. Take pictures at club events, team pictures	20			
Accommodation Coordinator	Book blocks of hotel rooms for swim meets and other out of town events.	20			
Club Sponsorship	Bring a \$250 minimum sponsorship and get your volunteer hours waived.	20			
Volunteer List Position	Write Description Here	Per the List			
Volunteer List Position	Write Description Here	Per the List			
Volunteer List Position	Write Description Here	2 /hr			
Committee, Event, Other	Write Description Here	2 /hr			
Committee, Event, Other	Write Description Here	2 /hr			
Total Points					