

## **Halifax Trojan Aquatic Club OPERATING FUND POLICY**

### **Policy Statement**

At its meeting of October 14, 2015, the Board of Directors reviewed a memo from the Treasurer to establish an Operating Fund Policy which governs the amount of unrestricted surplus the Club can have as measured as at each fiscal year end. The amount of the Unrestricted Fund Balance (UFB) is notionally targeted to be 3.0 times the average month expenses of the Club.

The following motion was unanimously approved:

- ***That an Operating Fund Policy be established such that the target cumulative Unrestricted Fund Balance will be set at \$150,000 and be allowed to vary  $\pm$  \$50,000 above or below the target.***

Should the cumulative UFB fall to the lower end of the range, or become a deficit, immediate corrective action would be triggered. This would include expenditure control and adjustments to program fees of the following year as a first call on resources. If the UFB exceeds the upper range, the excess amount above \$200,000 would be allocated 50% to a Strategic Equipment Fund and 50% to reduction of program fees in the following year.