



Calgary Patriots Swim Club

Chaperone Policy

Definition of a Chaperone:

- **Must be a parent of a swimmer attending a particular event;**
- **Be a minimum of 25 years of age;**
- **Ideally hold a valid driver's license;**
- **Be a registered member of the Calgary Patriots Swim Club;**
- **Must have a police record check on file with the Calgary Patriots Swim Club that is dated within the past three (3) years and complete a Screening Disclosure Form annually after the year the police record check is obtained;**
- **Must have completed the Safe Sport Training online course and have a paper or electronic transcript on file with the Calgary Patriot's Board of Directors OR have completed the National Coaches Certification Program course 'Making Ethical Decisions' and submitted their NCCP number to the Calgary Patriot's Board of Directors for verification 4 weeks prior to departure for the event.**
- Any event (swim meets, training camps, practices) involving Calgary Patriots registered swimmers that happens outside of the City of Calgary with swimmers under the age of majority must be chaperoned;
- One Chaperone per 10 - 15 swimmers who are under the age of majority is required; For small meets there may only be one Chaperone, parents of swimmers attending the meet may be asked to assist.
- Potential Chaperones will be screened from registration forms at the start of the season. There will be a section to indicate interest in Chaperoning by parents or members over the age of 25.
- In June, the Club's Head Coach will compile a list of swim meets and events for the upcoming season. At this time, after registration, the Office Manager will email all those who have chosen 'chaperone' on their volunteer form. At this time, potential chaperones can choose away meets for which they would like to chaperone. After the cancellation deadline of each meet, the Office Manager will send out an email asking for chaperones if the positions are not yet filled.
- Chaperones will be given a cash advance or use of the club credit card for purchasing snacks for the team prior to departure and while away. If a chaperone agrees, they will use their personal credit card and will be reimbursed by the club.
- A Chaperone & Coaches meeting will be held prior to the event to ensure consistency between Chaperones. Attendance is mandatory.

Purpose of a Chaperone:

The Calgary Patriots Swim Club is committed to protecting minors involved in swimming from harm, and promoting their wellbeing. It is for this reason that the Calgary Patriots Swim Club recognises the importance that all volunteer Chaperones have a criminal record check on file with the Calgary Patriots Swim Club Board of Directors. Any offenses that fall under fraud, embezzlement, assault on minors, sexual assault, luring, pornography, murder, attempted murder, sexual misconduct, drug trafficking, and stalking, will automatically disqualify any member from being a Chaperone. Secondary, being certified with the Respect in Sport or Making Ethical Decisions course work through the Respectinsport.com website, or the National Coaching Certification Program further educates Chaperones of ethics, morals, and values that are of the utmost importance in the Calgary Patriots Swim Club.

The Calgary Patriots is a competitive swim club dedicated to the overall development of individuals to their maximum potential.