



# PGBSC 2025-2026 Season AGM



<b>Meeting:</b>	PGBSC 2025-2026 Season Annual General Meeting	
<b>Date:</b>	Oct 20 2025 5:30-7:30pm	
<b>Location:</b>	Aquatic Centre Norwood Room	
<b>Chairperson:</b>	Shane Milne, PGBSC President	
<b>Attendance:</b>	Faye Black-Vice President Christine McLane- Treasurer/DOO Katie Neilson- Secretary/Webmaster	Janine Baltaretu- Director of Travel/Social Kelly Vis- Director of Fundraising
<b>Quorum</b>	15 voting members/families required for quorum- Quorum achieved -21 voting members/families (22 on attendance list but 1 parent had to leave prior to meeting start)	

AGENDA ITEM	PRESENTER / TOPIC	DISCUSSION / ACTION / OUTCOME
<b>Opening</b> <i>(start time 1732)</i>	<ul style="list-style-type: none"> <li>• Call meeting to order</li> <li>• Land Acknowledgement</li> <li>• Introduction of Board members, Directors and Coaches</li> <li>• Approval of the agenda</li> </ul>	<ul style="list-style-type: none"> <li>• Motion to approve- seconded and agenda approved</li> </ul>
<b>Adoption of Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• Oct 2024 AGM</li> <li>• Jan 2025 General Meeting</li> </ul>	<ul style="list-style-type: none"> <li>• Motion to approve- seconded and minutes adopted</li> </ul>
<b>President's Report</b>	<ul style="list-style-type: none"> <li>• Shane Milne</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Report attached</a></li> </ul>
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>• Christine McLane</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Report attached</a></li> <li>• Member question- what is the bank balance that the club would like to see for stability, etc. <ul style="list-style-type: none"> <li>◦ \$30,000 (not including GICs) is the goal by Aug 2026</li> </ul> </li> <li>• Motion to accept financial report seconded and voted-20 votes and is approved</li> </ul>
<b>Head Coach's Report</b>	<ul style="list-style-type: none"> <li>• Jerzy Partyka</li> </ul>	<ul style="list-style-type: none"> <li>• Thank you to board</li> <li>• Last year likely in club after 42 years</li> <li>• Registration- 193 members with 78 in competitive, 29 non-competitive, masters 79, swim school 52</li> </ul>



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		<ul style="list-style-type: none"> <li>○ Overview of registration over past few years we have more members this year than previous 5 years</li> <li>● Sydney finished coaching courses so can be on payroll</li> <li>● If registered as competitive with Swim BC members can attend meets</li> <li>● Rupert 32 swimmers registered</li> <li>● Overview of swim meets coming up</li> <li>● Divisionals and Provincials members must qualify</li> <li>● 7 time trials scheduled for this season</li> <li>● Overview of previous season meets and number of swimmers who attended and number that qualified for divisionals and provincials</li> <li>● Kanna graduated and attending U of Toronto in pre-med</li> <li>● Regional training camp 59 kids incl. A few from other clubs               <ul style="list-style-type: none"> <li>○ Guest speakers including Ingrid Wilm Team Canada Olympian</li> </ul> </li> <li>● Nov 2 awards lunch is coming up</li> <li>● Christmas break last practice Dec 19 then break to the New Year</li> <li>● Consistency in attending practice is key in developing and improving as a swimmer as well as team building               <ul style="list-style-type: none"> <li>○ Pre Covid attendance average 80% to now and we are 70-80%</li> </ul> </li> <li>● Pool closure finalization of dates should be released this week               <ul style="list-style-type: none"> <li>○ Dry land can be done in the multipurpose rooms- for free</li> <li>○ Time trials can be done at Canfor pool</li> </ul> </li> </ul>
<b>Board Nominations and Election</b> <ul style="list-style-type: none"> <li>● <i>Call for nomination for each position (3 calls before closed)</i></li> </ul>	<ul style="list-style-type: none"> <li>● President:               <ul style="list-style-type: none"> <li>○ Shane Milne leaving name to stand</li> </ul> </li> <li>● Vice President:               <ul style="list-style-type: none"> <li>○ Faye Black Leaving name to stand</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● President (no other nominations) is Shane Milne by acclamation</li> <li>● Vice President (no nominations) is Faye Black by acclamation</li> <li>● Treasurer (no nominations) is Christine McLane by acclamation</li> </ul>



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<ul style="list-style-type: none"> <li>Member nominates another member (self-nomination is accepted)</li> <li>Nominee accepts and provides a brief introduction and background or abilities for the position</li> <li>Nomination seconded by another member (not the nominator or nominee)</li> <li>Voting for each position once all nominations have occurred</li> <li>If there are no new nominees for a position, the current Board member or Director will stand</li> </ul> <p><i>If quorum is not met, the current Board and Directors will stand until a General Meeting is scheduled within 30 days for elections to take place</i></p>	<ul style="list-style-type: none"> <li>Treasurer: <ul style="list-style-type: none"> <li>Christine McLane leaving name to stand</li> </ul> </li> <li>Secretary: <ul style="list-style-type: none"> <li>Katie Neilson leaving name to stand</li> <li>Kristy MacLean</li> </ul> </li> <li>Directors at Large (7 positions available) <ul style="list-style-type: none"> <li>Janine Baltaretu leaving name to stand</li> <li>Kelly Vis leaving name to stand</li> <li>Katie Neilson self-nominated</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Secretary Kristy Maclean nomination and seconded by Christine Maclean <ul style="list-style-type: none"> <li>Katie Neilson stepped down to Director position to allow board to grow</li> <li>Kristy MacLean is Secretary by acclimation</li> </ul> </li> <li>Directors: <ul style="list-style-type: none"> <li>Janine Baltaretu</li> <li>Kelly Vis</li> <li>Katie Neilson self-nominated- Christine McLane seconded</li> <li>Amber Davis self-nominated- seconded by Faye Black</li> <li>Motion to accept Directors as is- 16 votes to approve and Directors are voted in</li> </ul> </li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>Question from member regarding pool closure during president report</li> <li>Call for new business</li> </ul>	<ul style="list-style-type: none"> <li>Time trial question for the Canfor pool- yes we should be able to run these</li> <li>No new business</li> </ul>
<b>Adjournment</b>	Meeting adjourned at 1836	Motion to close meeting seconded (Katie Neilson) and approved



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## President's Report to the Annual General Meeting

**Date:** October 20, 2025

**President:** Shane Milne

### I. Introduction and Mandate Review

My name is **Shane Milne**, and as a father with two children currently in the program, it has been an immense honour and privilege to serve as the President of the Prince George Barracuda Swim Club.

It is now my pleasure to welcome all members to the Club's Annual General Meeting for the **2025-2026 season**.

This past year was defined by a significant transition in leadership. Following the General Meeting in January 2025, where the current Executive was elected, we immediately embarked on key administrative initiatives to ensure the club's operation aligns fully with the BC Societies Act and best practices.

I would like to sincerely thank the entire previous Executive and Board who served our club. Leading a volunteer organization through complex governance challenges is a difficult task, and we deeply appreciate their willingness to lead and the service they provided from the 2024 AGM through to the January 2025 transition. We wish them and their families all the best.

Our mandate remains to provide a high-quality, competitive swimming program in Prince George, and every decision this Executive has made has reinforced this core purpose.

### II. Governance and Foundation Building

The Executive's primary focus this year centred on modernizing our administrative and legal framework:

- **Bylaw Revision:** A dedicated committee was established to revise the club's Constitution and Bylaws. Following guidance from Swim BC in April 2025, we made the judicious decision to postpone the Special Resolution and adoption of the revised bylaws until we can ensure they are fully comprehensive and effective for the long term. We anticipate bringing these revised bylaws to the membership for adoption in early 2026. This vital work will ensure that future Executive Boards have the necessary framework in place to guarantee our governance is in full compliance with the BC Societies Act.
- **Policy Updates:** We have completed a significant volume of work to update and introduce several foundational policies, aligning our operations with SwimBC's best practices. This crucial suite of documents includes the Alternative Dispute Resolution Policy, Appeal Process Policy, Athlete Protection Policy, Code of Conduct and Ethics Policy, Discipline and Complaints Policy, Member Withdrawal Policy, Travel Policy, and Volunteer Policy. This comprehensive framework ensures the club operates with transparency and that all stakeholders are treated fairly and with dignity. This commitment to strong governance is ongoing and will continue well throughout the 2025/2026 swim season and into the 2027 swim season and beyond.
- **Club Handbook and Technical Criteria:** We removed the previous Club Handbook from use after determining it contained contradictory and outdated policies. Myself and our Coaching Staff in conjunction with SwimBC, are currently collaborating to develop new technical criteria that will be used for swimmer assessment and advancement. This work follows best practices, focusing the assessment tool purely



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on skill development and ensuring that team culture and behavioural expectations are clearly defined within our separate Code of Conduct and Ethics Policy. The resulting criteria will be reflected in a new, future Handbook.

- **Website and Communication:** Our strategy prioritizes transparency and real-time accessibility. We successfully launched a dedicated **"Governance" tab** on the website, significantly improving access to key documents, contact information, and policies. Beyond governance, we are continually expanding the **"Parents" tab** with the latest essential information, especially regarding logistics and details for **out-of-town meets**. To further strengthen succession planning and professionalism, the club has successfully moved fully away from using personal emails for official business, ensuring all communications are channeled through dedicated club accounts. Finally, we are actively leveraging social media channels and encouraging parents to follow us there for **regular reminders** and timely updates.

## III. Program Highlights and Coaching Leadership: A Program Perspective

Our Head Coach, **Jerzy Partyka**, will provide the technical and detailed account of the season's competitive performance in his report. From my perspective, the 2024-2025 season was a powerful testament to the dedication, team culture, and stable leadership of our entire program. Our focus on technique and consistency yielded excellent, measurable results across the board:

Competitive Success: Season Highlights Metric	Result
Total Participating Athletes	282
Total Personal Bests (PBs) Achieved	1,012

The achievement of over one thousand Personal Bests speaks directly to the consistent hard work of our swimmers and the technical excellence fostered by our coaching staff. **This widespread success was capped by a monumental achievement: three different swimmers broke three different club records last season.** This incredible volume of progress, from individual bests to historic club records, demonstrates success across all training groups and lays a strong foundation for the coming season.

## Coaching Stability: A Season of Resilience and Dedication

The club's success in the face of unexpected change last season is a true testament to the dedication of our coaching staff. When **Jerzy Partyka** took a necessary leave, **Jason and Magda** provided exceptional leadership and stability. Their unwavering commitment and tireless efforts throughout this period were instrumental in maintaining team performance and achieving the results we saw. We extend our sincerest gratitude for their hard work and commitment during a time of hardship.



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## Looking Ahead: Building a Structured 2025/2026 Season and Sustainable Future

We are pleased to confirm a strong coaching foundation for the upcoming season, designed to ensure the club's long-term sustainability and maximize the value of all our leaders. **Jerzy Partyka** has returned as Head Coach for the 2025/2026 season, and we look forward to celebrating his decades of leadership and unparalleled contribution to the club. **Jason** will continue in his vital role as Assistant Head Coach. The club is equally committed to the growth and professional development of our standout staff.

- Magda's work, particularly over the past season, has been defined by detail, transparency, and an unquestionable level of caring and compassion when working with our swimmers. We are actively looking to expand her role within our organization and will focus on providing her with professional development opportunities to support her growth and enhance her contributions to the club's success.
- We are always impressed by Jason's enthusiasm and his ability to work effectively with all swimmers, regardless of skill level. We look forward to initiating discussions about his professional development as we seek to expand his responsibilities within our organization.

As part of our commitment to forward-looking leadership and future stability, we will begin the essential discussion of **succession planning** immediately. We are dedicating the 2025/2026 season to working with Jerzy to formalize this process. Our goal is to establish a robust framework that ensures continuity of our staffing, leveraging his deep knowledge and experience to guarantee the best results for the club's long-term sustainability. We are incredibly grateful for the dedication and commitment of all our coaches in seeing the club through to better times in the future.

## IV. Operational Challenges and Volunteerism

This year, operational continuity has required immense effort from our volunteers, particularly in light of external factors:

- **Aquatic Centre Closures:** As anticipated, the planned Aquatic Centre closures are imminent. In collaboration with the City of Prince George, we have secured a definitive transition plan to move our operations to the **Canfor Leisure Pool (CLP)** as early as January 2026. This temporary transition is expected to last for two years, at which point we will return to a newly renovated Aquatic Centre. While this change will impact our training schedule, I am confident that our Executive and dedicated coaching team will ensure we remain highly competitive throughout this period.
- **Officials and Meets:** We rely completely on volunteer Officials to run our meets. Our policy requiring one volunteer per family for each day of a meet is essential. We have clarified the need for a minimum of eight Timers, sixteen Turn Inspectors, and two Judges of Stroke for successful meets. I want to thank Christine McLane, our current Director of Officials, for spearheading this area. We must also extend our deepest gratitude to our four **Level 5 Swimming Officials: Kerrim Ozcan, Larry Chrobot, Kathy Rice, and Marilyn King**. I cannot thank them enough for their continued support, not just for the PGBSC, but for the entire Swimming community in BC. They are true leaders and mentors, and in my short time as President, they have taught me much about my own roles within the wider swimming community.
- **Community Support:** The club proudly assisted the **Special Olympics Provincial Games in July 2025**, with many members volunteering as officials and support staff, including a number of our older swimmers, demonstrating our commitment to the broader Prince George sporting community. We were also recently invited to attend the **Special Olympics Canada BID Lunch**, which the city held, as we hope to assist in the 2030 Special Olympics Canada, if our city is successfully chosen.



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## V. Financial Stability and Outlook

While the club has made significant strides in governance and program stability, we must address our current financial challenges. I can confirm that the Prince George Barracuda Swim Club is currently operating with a **financial deficit**. I want to extend my deepest appreciation to **Christine McLane** and **Cindy Thomson** for their tireless work in identifying the root cause of this deficit. Christine will provide a more detailed overview of the financial findings and action plan during her subsequent report. It is my firm position that this Executive will do what is required to bring the club back into financial stability, and we commit to exploring all options to accomplish this vital task in the coming season. Financial accountability will be a key focus as we move into the 2025/2026 season.

## V. Conclusion

### Board and Volunteer Dedication

I want to extend my sincere gratitude to the current Executive and Board members: **Faye Black, Christine McLane, Katie Neilson**, and our Directors at Large: **Janine Baltaretu, Kelly Vis**. Your collective efforts during this transitional period have been invaluable in stabilizing our club and setting us up for success. Beyond the Board, our club's success this season owes a massive debt to key individuals who consistently provided assistance. Their efforts were critical to our operations and achievements, and we are deeply thankful for their commitment. A huge thank you to **Shannon Burbee, Amanda Belshaw, Kristy MacLean, Amie Thibodeau, and Audrey Vis** for their constant and outstanding support throughout the season. We now turn our attention to the treasurer's reports and the election of the new Board of Directors. Your participation today is critical to setting the direction for the 2025/2026 season and ensuring a strong future for the PGBSC.

Thank you.

**Shane Milne** President, PGBSC

## Treasurer's Report

**Date:** October 20, 2025

**Treasurer:** Christine McLane

### Introduction

This public version of the Treasurer's Report provides a high-level summary of the club's financial activity for the season. All exact financial numbers have been removed to protect internal budgeting details while still providing transparency about overall financial performance and direction.

### Balance Sheet Summary (Redacted)

The club remains in a stable financial position. Reserve funds continue to be maintained responsibly, and asset levels remain healthy. Year-over-year changes largely reflect the timing of grant funding rather than operational concerns. The club continues to maintain strong financial controls and responsible management of liabilities.





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## Income and Expenses Overview (Redacted)

The club operated at a **financial deficit in the previous fiscal year**. This deficit resulted primarily from the return to full programming, coaching requirements, and competition travel after several restricted seasons. Although exact figures are not included in this public document, the deficit was:

- anticipated
- manageable
- addressed proactively

Throughout the season, the club strengthened its financial position through:

- Expense reductions
- Increased sponsorship support
- Expanded fundraising
- Improved oversight and transparency

These actions have positioned the club on a steady path toward ongoing financial stability.

## Budget Overview (Redacted)

The upcoming season's budget is structured to support responsible, balanced operations. Projected revenues and expenses have been aligned to ensure continued program delivery while safeguarding financial health. Key funding sources include:

- Membership fees
- Grant funding
- Sponsorships
- Expanded fundraising initiatives

## Financial Outlook

The financial outlook for the club is positive. Continued focus on diversified revenue, controlled spending, and transparent quarterly reporting supports long-term sustainability. The improvements implemented this year place the club in a significantly stronger position moving forward.

## Closing Remarks

Thank you to our members, volunteers, partners, and supporters. Your involvement and continued support contribute directly to the strength of our programs and the financial health of the Prince George Barracuda Swim Club.