### **Regional Billeting Policy**

# **Northwest Regional Billeting Policy**

- No swimmer will be billeted alone; they will always be paired with another swimmer from their own club unless prior authorization is obtained from the parent/guardian and arrangements are made prior to billet and swimmer matching.
- 2. Athletes are provided their own bed, foamie or cot and are not expected to share.
- 3. Athletes will bring their own sleeping bag.
- 4. Billeting families can accept a maximum of 5 athletes.
- 5. Adults 18 years and older who reside in the home will provide a criminal record check through the Criminal Records Review Program (CRRP).

#### **Host Club Responsibilities:**

It is the responsibility of the host club to ensure the criminal record checks are completed prior to billeting arrangements taking place.

The designated billeting/travel coordinator for the host club will indicate the deadline for billeting requests to visiting clubs.

The designated person for the host club will match visiting swimmers with host families by and communicate this information prior to the event taking place.

The designated person from the host club will communicate a meeting place for visiting swimmers to meet their host families.

#### **Visiting Club Responsibilities:**

Provide a list of swimmers with any special considerations including eg. allergies, medications etc. to the host club by a deadline indicated by the host club.

Designate an adult who will be available physically in the host community for the duration of the billeting / event as a contact in case any swimmers are unable to continue in their billeting arrangements.

## **Expectations of the host families:**

- 1. Give a tour of your home. Tell them where they will be sleeping for the night. Show them where the bathroom is. Set out any house rules you may have.
- 2. You will be expected to provide supper and breakfast for each day of your billet's stay.
- 3. Sometimes it is better to avoid having billets stay in the same room as your swimmer. They may get caught up in talking the night away.
- 4. Be aware of any allergies or medical conditions.
- 5. Know the contact information of the designated adult who is in the community in case of emergencies or other issues from the visiting club.
- 6. Provide a safe, comfortable atmosphere while hosting your billets. Treat and host your billets the way you expect to have your child treated when they are billeted.