



Section	HR/Social
Created::	June, 2026

Parent Partnership & Conduct Guide

At Surrey Knights Swim Club, we believe that an athlete's success and enjoyment in swimming thrive on a strong, supportive partnership between parents, coaches, and the club. This guide outlines how parents and guardians help foster an empowering, respectful, and organized environment for all our swimmers. To make things as easy as possible for our families, we've summarized these core guidelines here in one central spot. Please note that if there is any difference in wording between this summary and the full club policy, the official policy document will take precedence."

Our Shared Commitment: We are dedicated to sportsmanship, athlete development, and a welcoming community. If you ever have a concern or feedback regarding team culture or operations, please reach out directly to the your coach or Head Coach

1. Supporting Swimmer Participation & Safety

- **Supervision & Timing:** Coaching staff provide dedicated supervision during scheduled group practice times. To help us ensure safety, please inform your swimmer's coach directly if your child will be arriving late, leaving early, or missing a session.
- **Consistent Training Groups:** Swimmers train within their assigned groups to ensure optimal lane capacity and focused coach instruction. Any adjustments or guest practice sessions should be prearranged with the coaching staff.
- **Pre- & Post-Practice Safety:** Outside of scheduled practice times, swimmers remain under parent or designated guardian care. We encourage families to coordinate pickup and drop-off times closely with practice schedules.
- **Health & Injury Support:** Your child's health comes first. If an injury requires an adjustment to their training routine, please provide a brief note from a parent or medical professional so coaches can tailor workouts safely.
- **Fostering Athlete Ownership:** Encourage your swimmer to take pride in their training by arriving ready to listen attentively and give their best effort during practice.



2. Deck Etiquette & Positive Club Culture

- **Positive & Respectful Community:** SKSC is built on kindness, fairness, and positive communication. Parents play a key role in modeling healthy sportsmanship across the bleachers, pool deck, and community.
- **Proud Club Ambassadors:** Represent the Knights with pride! Treat all athletes, coaches, officials, volunteers, facility staff, and fellow parents—from our club and visiting teams—with courtesy and respect.
- **Deck Boundaries & Focus:** To maintain a focused and safe environment for training, the pool deck is reserved strictly for athletes, registered coaches, “Bleacher talk/coaching” is strongly discouraged and departmental to your swimmer and team unity
- **Understanding Governing Standards:** SKSC proudly operates under the guidelines of Swimming Canada, Swim BC, and our local facilities. Parents are encouraged to review these governing resources on official club and association websites.
- **Team Travel Unity:** Even if you are not part of team travel, when attending away meets, parents and athletes school work together with team chaperones / coaches to uphold team guidelines, curfew expectations, and hotel policies to ensure consistency with all athletes.
- **Open & Direct Communication:** If you have questions about your child's training or progress, please connect with your group coach first. If further discussion is needed, the Head Coach is always available to help.

3. Competitions, Portal Management & Events

- **Timely Event Commitments:** Help keep swim meet planning seamless by logging into the SKSC portal to confirm or decline participation by posted deadlines. For team travel events, please ensure medical and consent documentation is completed on time.
- **Clear Event Notes:** If your swimmer has specific availability restrictions during a meet (including finals), please outline these clearly in the notes section of the event sign-up page. Coaches are expecting full participation, unless otherwise posted during sign-up process
- **Timely Meet Check-Ins:** Help athletes arrive promptly for their designated deck check-in times so coaches can finalize event heat sheets and relay teams without delay. Swimmers that missed warm-up and team meetings during competitions may be considered a scratch (without communication) and could be removed from the day's events.
- **Account Responsibility:** Members are responsible for any administrative fees or meet fines resulting from late scratches, deck entries, or no-shows as outlined in meet packages. Reminder that it is up to the host club to accept any medical withdrawal from swimmeet after the scratch deadline
- **Designated Spectator Seating:** Enjoy watching the competition from designated spectator zones. Keeping pool decks and team areas exclusive to swimmers and coaches ensures official events run safely and efficiently. Cheering from spectator areas builds energy and confidence! We ask parents to direct all support and encouragement from these areas.



4. Collaborative Support & Accountability Steps

When parent or guardian conduct falls outside our shared community standards, the club uses a progressive, resolution-focused framework to restore a positive environment. In the event of a major concern, SKSC may activate the formal Discipline and Complaints Policy to ensure a fair and timely resolution for all parties.

Progressive Resolution Framework

1. **Informal Conversation:** A Coach will reach out for a direct, constructive conversation to clarify expectations and request an immediate adjustment.
2. **Written Guidance:** The Board of Directors or Head Coach will issue a formal written outline confirming expected conduct standards and next steps.
3. **Attendance Adjustment:** The parent/guardian may be asked to step back temporarily from attending SKSC practice sessions, sanctioned meets, or club functions.
4. **Membership Review:** Continued unaddressed concerns may lead to a formal review and revocation of family club membership.

Important Safety & Governance Notes

- **Immediate Priority Interventions:** The SKSC Coaches / Board of Directors / Meet Management reserves the right to respond immediately to critical safety or harassment concerns, including escalating matters under the Swim BC Safe Sport Framework or engaging external authorities if necessary.
- **Impartial Reviews:** To ensure complete fairness, any Board Member with a personal involvement or conflict of interest regarding a conduct review will step aside from all related discussions and decisions.