**ANNUAL GENERAL MEETING**

Date: October 10, 2025

To: All Swim NB members; Board of Directors

TAKE NOTICE that the Annual General Meeting of Swimming New Brunswick will be held in Miramichi, New Brunswick at **9:00 am, Sunday the 26th of October 2025** for the following purposes:

1. Call to order
2. Chairperson’s opening remarks
3. Establishment of Quorum, Acceptance of Credentials
4. Approval of Agenda
5. Appointment of Scrutineers
6. Adoption of minutes from September 2024, Annual General Meeting
7. Presentation of reports by Committees, President and Technical Director
8. Presentation of Reports by Auditor
9. Motions
10. Election of Directors
11. Appointment of Auditor
12. Adjournment

TAKE NOTICE that the annual financial statements of Swimming New Brunswick together with the Report of the Association’s Auditor thereon for the year ended Aug 31, 2024, will be presented and discussed the same day at 9:00 am. The financial statements and the Report of the Association’s Auditor will be presented during the AGM, with a motion for acceptance, but questions and debate will be limited to five minutes.

**CLUB DELEGATE FORM (attached to email)–** Due October 25, 2025

**NOTICE OF MOTION**

NOTICES OF MOTION for the AGM shall be in writing and forwarded to the Office prior to the meeting (October 17, 2025) so that such motion can be attached to the meeting information sent to clubs prior to the AGM. Send to info@swimnb.ca

**CLUB REPORTS TO THE AGM**

Club reports to the AGM are due Oct 17, 2025. Please send them to our office at info@swimnb.ca if you haven’t already

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| SATURDAY, OCTOBER 25 | SUNDAY, SEPT 29 |
| 930am -1115 am – Coaches Meetings/ Presidents Council Meetings  | 9-11 am – AGM 11-1130 am – SNB Board of Directors Meeting |
| 1130am – 1230pm lunch /Canada Games Presentation |  |
| 1245-4 pm– Presidents Council Meetings |
| 630-830 pm – Gala Dinner & AwardsBeaverbrook Kin CentreMiramichi, NB  |
| 830 pm – 11pm – DanceBeaverbrook Kin CentreMiramichi, NB  |

**VENUE**

All meetings will take place at:

**TRAVELODGE BY WYNDHAM MIRAMICHI**

**1 Jane St**

**Miramichi, NB**

**HOTEL BOOKING INFORMATION**

A block of rooms at the Travelodge under Swimming New Brunswick

(Club Presidents rooms already booked)

 SNB Rate $149/$169+T/night

Hotel Direct line: 506-622-0302



**LIST OF SWIMMER AWARD RECIPIENTS**

list will be posted online shortly & email will be sent to Coaches/Presidents

Award recipients are invited to attend the Gala Dinner & Awards Ceremony and the Swimmer’s camp on Saturday.

Tickets for the Dinner must be purchased in advance (see info below!)

**TICKETS GALA DINNER & AWARDS**

Please join us for our Gala Dinner & Awards! This is a chance for all of us to honour the athletes who have proudly represented Swimming New Brunswick and their local Clubs this year. It is also a wonderful opportunity to say thank-you to the many volunteers that make this organization successful

$30.00/Ticket

*Buffet including beef, chicken, potatoes, rice, vegetables, salad*

*Rolls*

*dessert buffet*

*Assortment of non-alcoholic drinks*

*TEAM ORDER FORM ATTACHED (PREFERRED) OR CONTACT SNB TO GET INDIVDUAL TICKETS*

*PLEASE EMAIL SWIM NB OFFICE AT* *info@swimnb.ca* *to order tickets by October 17, 2025*

**CALL FOR NOMINATIONS – SNB BOARD OF DIRECTORS**

The Board of Directors of Swimming Natation NB is responsible for broad oversight of competitive swimming in the province, for coordinating the actions of clubs, coaches and officials, and specifically for supervising the work of our Executive Director.

The Board comprises 6 Directors, who serve two-year terms. Directors are elected during the Annual General Meeting, with half of the Board being renewed each year. This year, two director positions are open and will be filled through the annual election process. Executive positions on the Board (President, director) are not determined at the AGM, but are elected by the Directors shortly afterwards.

The AGM will be held on October 26, 2025 – candidates are welcome to attend but are not obliged to do so.

To ensure that the Board is composed of qualified and skilled persons capable of, and committed to, providing effective leadership to SNB, the Nominating Committee is looking for individuals that have one or more of the following:

• A background, passion and knowledge of swimming as an athlete, coach, official, administrator or volunteer leader

• Knowledge of strategic planning and business planning

• Human resources management expertise

• Legal and risk management expertise

• Business and corporate experience, including expertise in financial management; and/or demonstrated leadership skills in non-profit organizations.

The 2023-2024 Board comprised:

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| --- | --- | --- | --- |
| Annie Robichaud | President | Bathurst | Term expires in 2026 |
| Paula Stewart | Vice President | Fredericton | Term expires in 2025 |
| Cynthia Duguay | Secretary | Fredericton | Term expires in 2025 |
| Mike Hussey | Treasurer | Saint John | Term expires in 2026 |
| Adam Moore | Director | Fredericton | Term expires in 2025 |
| vacant | Director |  |  |
| vacant | Director |  |  |

IF YOU ARE INTERESTED IN SUPPORTING SWIMMING NEW BRUNSWICK AS A DIRECTOR, WE ENCOURAGE YOU TO COMPLETE THE ***DECLARATION OF INTENT FORM*** (ATTACHED) BEFORE OCTOBER 17, 2025.

For more information about our elections process, please [click here](https://swimnb.poolq.net/pages/constitution-and-by-laws-en#en)