

Terrace Blueback Swim Club 2022-2023

Executive Meeting

Date: January 17, 2023

Time: 7:30pm

Location: Via Zoom Call

In attendance:

Amanda Acal, Dave Acal, Karen McMurray, Tracey Braam, Sarah Meijer, Karen Bergstreiser, Chris Street, Angie Coolin

Regrets:

David Harris, Crystal Thomas, Lisette Calkins

Recording Secretary: Sarah Grielens

1. **Call to order 7:30pm**
2. **Motion to adopt agenda with the addition of 4.4 Meet Manager Report and 5.4 Points North presentation.**
Sarah G. moves, Karen B. seconds. Carried
3. **Motion to adopt December 14, 2022 minutes with correction to coaching level.**
Sarah G. moves, Amanda A. seconds. Carried.
4. **Reports**
 - 4.1 **Coaches Report - Chris Street**
 - 63 swimmers attended the mini meet. Timing system is running correctly. We require succession planning for this system.
Action Item: Dave Acal to work with Olgierd for set up at Terrace meet.
 - Terrace Swim meet package is ready for download, but now waiting on Swim BC website to come back online. Only 30 swimmers have registered so far for the meet.
 - The club should expect to compete in Divisionals and AB provincials. The AB provincials will allow up to 7 swimmers with a full schedule.
 - Waiting on meet package from Riverside CA swim meet before presenting to parents. Expected to be open to senior swimmers, including most Bronze.

- Organizing NW Swim camp. Working with Crystal to determine which swimmers are eligible attend. This will include an athlete talk that will be open to all swimmers across all levels.
- Spring Break swim camp planned for the second week of Spring Break in Terrace. Plan to have senior swimmers from Prince Rupert attend. Senior parents should be approached to billet and secure CRC's for all adults in the household.
- Cameron is stepping back from pursuing coaching.
- Brooklyn is still non-compliant with Swim BC and needs to register in a coaching course. She cannot be allowed on pool deck until this is done. Ideally this should be coaching 101 training.
- There have been questions from parents regarding Bronze dryland. Current bronze registrants are not ready to move to dryland. If there are individual swimmers that could benefit from this training, the coaches can invite them to attend.

4.2 Treasurer Report- Karen Bergstreiser

- Presented via email in meeting package.
- Community Gaming Grant funds removed from current budget. No response yet from appeal.
- Some line items such as pool fees were over projected.
- Club expected to end the fiscal year in the black.

4.3 Chair Report- Karen McMurray

- Presented via email in meeting package.
- Rotary Club expected to review our proposal at the end of January. The club will be expected to present in person for their February meeting.
- Meeting with city for September fee increase expected to be set for February 23rd. Club representation should be present.

4.4 Meet Manage Report- Amanda Acal

- Feedback from fun meet. No snacks near the pool. No balloons. Secure storage keys the night before. Older swimmers feedback included dislike of a Sunday meet and having to swim the next Monday morning practice.
- Volunteer sign up active on the website.
- Printing of complete meet packages should be done by Friday.
- Call out to have the trophy case decorated and filled before regional meet.

4.5 Registrar Report- Sarah Meijer

- Website needs updating with new swimmer level registration. Need to confirm Feb. 1 or Mar. 1 official switch for billing.

- 2 swimmers left during December, 2 were assessed from the waiting list. Now waiting for those 2 assessed to register. This will keep our current registration to 82.

4.6 Fundraising Report- Angie Coolin

- Bubble-a-thon scheduled for March 4th time TBA
- Purdy information to Karen B this week to allocate fundraising money. This was successful and should be continued next year.
- More brainstorming to come for other fundraising ideas.

4.7 Clothing Report – Angie Coolin

- Swimsuits and jammers to be distributed by the end of the week.
- Suggest run another clothing order in the spring.
- Suggest sell current inventory at the regional meet and then load remaining stock on the website. Could also gauge interest in a spring order at the same time. Tracey Braam to man clothing table.
- Masks could be given out for free at the regional meet.

4.8 Travel Coordinator- Tracey Braam

- Driving Force approached for possible rental donation. They have nothing available.
- Terrace Totem Ford has a 15- passenger van for under a \$1000.00 rental fee.
- Waiting on a quote from Diversified.

5. New Business

5.1 Motion to adopt Privacy Policy as presented.

David A. moves, Angie C. seconds. Carried.

Action Item: Karen M. to publish on website

5.2 Motion to update the role of Registrar to include Privacy Officer duties.

David A. moves, Amanda A. seconds. Carried.

5.3 Motion to adopt Discipline and Complaint Policy

Tabled to research appeals policy vs appeals procedures outlined in current bylaws.

5.4 Points North presentation- Chris Street

- The club should agree to participate in the re -formed Points North.
- Points North exists to support swimming in NW BC and is a vehicle to promote cooperation and communication between all NW swim clubs.
- The club should consider contributing to funding next season and also needs to find a representative that can commit to meetings throughout the season.

6. Treasurer Notice of Resignation- Karen Bergstreiser

- Presented in via email in meeting package. One month's notice.
- Karen B. is in conflict of interest as coach, treasurer, payroll and bookkeeper.
- Resignation accepted. The club sincerely thanks Karen for all of her dedicated work to the club.

6.1 Board Recruitment

- Karen has offered to stay on as a director at large to assist with the transition.
- Rebecca Greaves' position is yet to be filled.
- David Harris has taken a step back from board member duties but has not formally resigned.
- The club needs to start recruiting members. AGM could be a good opportunity to "meet and greet" the current board.
- Angie Coolin could take over payroll but her other board positions would need to be filled.
- Posting needs to go up for a bookkeeper.

7. Request for Motion Master Fees – Karen McMurray

- Masters is expected to start up Mondays and Wednesdays 8-9 and Saturdays 10:30-12:00. Karen M will volunteer coach and James will be paid.
- Proposed fees will have to cover current lane rental prices. Current lane fees are 12.02 per hour per lane.
- A fee of \$75.00 for the month with an expected 13 registrations would generate a profit of \$1200 for the club from now until fiscal year end.
- Interest in punch pass options as well.

Action Item: Karen to forward registration details to Registrar.

8. Adjournment

- Sarah M moves. Sarah G seconds. Adjourned 9:28pm

