

Blueback Swim Club
Meeting Minutes
Thursday January 9 2025
7:00pm
Aquatic Centre Conference Room
with option to join via Videoconference

Agenda Item

Action Required

1. Call to order at 1906hr

In attendance: Karen M, Nola, Sarah G, Sarah M, Sheryl, Kelly, Marina, Crystal

2. Adoption of Agenda

First: Nola Second: Sarah G

3. Approval of December 17, 2024

First Marina Second: Nola

4. Reports

4.1 Coach Report

- had a lot of illness/injuries with swimmers of the last few weeks
- for the Terrace meet, looking to do a lot of 50s and 100s for those swimmers that are close to divisional times (cut off to register for divisionals is Jan 28th)
- sports psychologist is booked again for Monday Feb 3rd via zoom; Crystal and Karen looking into using the college as the venue this time; more to come on this; Crystal has sent emails to him to confirm
- Coaching status:
 - Brenna is now in compliance with Swim Canada
 - Vince, due to circumstances outside of his control, has had to resubmit; will be in compliance within the next 3 weeks
 - Sequoia has completed her level 101 and is supporting Crystal on deck on Tuesdays and Fridays
 - Neveah has been volunteering on deck when she can
 - Crystal reports both ladies have been very helpful to her

4.2 Financials

- nothing major of note
- spent above budget on medals and ribbons this year to ensure there is enough for both swim meets; meet manager (Karen) will be deciding on medals for this meet
- swim cap issue – company requires images of broken caps before they'll look into issuing any refund (issue is that these caps seem to be ripping too easily and in the same semicircle design right where the swimmer pulls the cap on).

5. Old Business

5.1 Code of Conduct

- Sarah G presented the code of conduct that was essentially the same as what Swim BC has as well. Executive reviewed together.

Motion: To approve the Code of Conduct and Ethics policy as presented.

First accepted: Marina Second: Nola

5.2 Alternative Dispute Resolution Policy

-Sarah G presented the Alternative Dispute Resolution policy

-Executive present reviewed together. A few edits to minimal wording was discussed and accepted.

Motion: To approve the Alternative Dispute Resolution policy with edits as presented.

First accepted: Nola Second: Kelly

This brings our current status as far as policies in compliance with Swim BC.

Sarah G will review the next two policies and bring them to the next meeting for executive final review and approval.

Policy Handbook – there are policies/practices in the handbook that need to be moved from there to finalized policy – Sarah G to review.

6. New Business

6.1 Treasurer Change

-Kelly is asking to step down from Treasurer position with TBSC.

Motion to accept Kelly Swain's resignation as Treasurer as of today (Jan 9th, 2025).

First to accept: Marina Second: Sarah M

Motion to accept removal of Kelly Swain from all TBSC accounts as well as the swim club credit card.

First to accept: Sarah G Second: Marina

Motion to accept nomination of Sheryl Gardiner to replace Kelly Swain as Treasurer.

First to accept: Sarah G Second: Nola

Motion to approve viewing and signing authority on all TBSC accounts and swim club credit card to Sheryl Gardiner.

First to accept: Marina Second: Sarah G

The executive would like to thank Kelly Swain for all her work as Treasurer.

The executive would like to thank Sheryl Gardiner for accepting the nomination and role as treasurer for TBSC.

7. Adjourn at 1950

First to accept: Nola second: Sarah M