

# Terrace Blueback Swim Club 2021

## Regular Meeting

**Date:** March 1 2022

**Time:** 7:00 pm

**Location:** Via Zoom Call

### **In attendance:**

Amanda Acal, Karen Bergstreiser, Lisette Calkins, Rebecca Greaves, Charlene Kereliuk-Constantinescu, Karen McMurray, Olgeird Ungehojer

**Guests:** Marina Downs

**Regrets:** Dave Acal, Rebecca Costain

**Recording Secretary:** Sarah Grielens

### **1. Motion to Adopt Minutes from February 11, 2022**

- Remove Olgeird Ungehojer from list of attendance.
- Sarah G. moves to accept, Rebecca G. seconds. Carried.

### **2. Chair Report – Karen McMurray**

- <https://docs.google.com/document/d/1POT7qhb0S-PKV54RNeNKgr8jOcGetJBcM1PCt0Z2Fdw/edit>
- **Action Item:** Karen McMurray to create send proposed 2022/2023 schedule to Rebecca Greaves.
- Sarah G. moves, Lisette C. seconds. Carried.

### **3. Treasurer Report- Karen Bergstreiser**

- [https://drive.google.com/drive/folders/1WgHu-0\\_Vlq-24HHChZToROKAIQKTiD8f?ths=true](https://drive.google.com/drive/folders/1WgHu-0_Vlq-24HHChZToROKAIQKTiD8f?ths=true)
- <https://drive.google.com/drive/my-drive?ths=true>
- Sarah G. moves, Amanda A. seconds. Carried.
- The club is in a healthier financial position compared to last month's projections, now that a head coach wage is not being paid. Currently projecting to be \$1600.00 in deficit at the end of the season.
- Over \$10,000 was raised at the Bubble-a-Thon fundraiser.

- Gaming grant is normally applied for at the end of May. The club consistently asks for \$30,000 each year and usually gets \$20,000. Club is notified if grant is successful in August.
- Part time Coach wages are higher than previously projected due to increased admin work taken on. Rebecca G has created a google drive in which the current coaches can record their hours and admin time. Approx 15 mins/per group/per week.
- Projections are based on our current pool contract assuming our swimmers will practice until the end of June.
- The projected deficit is acceptable as we do have funds currently in the bank to cover this. Should not pose an issue for operating next season.
- **Action Item:** Fundraising Goals should be set for next years budget. This is also important information to present to potential grant applications and community support requests.
- **Action Item:** Karen M. to present at Skeena Valley Rotary to ask for \$8,000 in funds.

#### 4. Registrar's Report – Rebecca Greaves

- **a. General**
- Another swimmer has resigned citing communication issues from the club.
- Discussion around how the club has already improved our communication with swimmers and their families this season. Brainstorming ways to continue to improve.
- Noted that it should be the Head Coach duty to be the main point of contact for swimmers and their families in the future. Improvements continue to be made to the Parent Handbook.
- **Club Goal:** to increase Team Building, Head Coach should and will be integrated with all levels of swimmers, mentoring program between senior and junior swimmers. Karen M's proposal to the Rotary club includes asking for funds towards this goal.
- A second senior dual meet is scheduled in Prince Rupert on March 6<sup>th</sup> ( Bronze, Silver and Gold)
- 5 new swimmers have been assessed and will be able to start swimming after Spring Break. **Action Item:** Rebecca G. to send out communication to these new swimmers and parents
- **b. Divisionals**
- Idea for next Terrace meet...per made paper bag lunches/snacks that volunteers pick up at start of shift.

- It was learned that Kitimat Swim Club has a two assistant head coaches and not enough work for both of them. One could be approached regarding our Head Coach position.
- The Swim Club earned 8 medals at the recent Divisionals in Penticton. 3 Gold 1 Silver and 4 Bronze. We sent four swimmers and placed 10<sup>th</sup> out of 16 teams in points. Gabe Ungehojer had an amazing performance and placed second overall in points and has qualified for provincials! Next Divisionals taking place in June.
- Baylee to send out email communication to parents with the results.
- **c. Out of Region Travel Policy**
- Consultation with Prince Rupert Swim Club regarding their current Out of Region Travel Policy reveals that a set amount per regional event is laid out in their policy and is pre- budgeted for. This includes coach and swimmer travel costs. If the event goes over the pre -approved amount then swimmers are asked to make up the difference.
- **Action Item:** Policy Committee to draft “Out of Region Travel Policy” and “Non-Competitive Swimmers attending Meets Policy”

#### 5. **May Meet** – For Discussion

- Tabled for April Meeting

#### 6. **Grievance Policy Draft** – For Discussion

- <https://docs.google.com/document/d/1XnEhVDOq1za9SRQORZ3TbHCb5Da6nFNjekF-Skd3W5c/edit>
- Executive is asked to review and submit comments ahead of April meeting to adopt.

#### 7. **Head Coach Job Posting**- For Discussion

- <https://docs.google.com/document/d/1azW4dXBa22FXFpCPn5Da-CKBcHK5nMki/edit>
- Executive is asked to review and submit comments ahead of April meeting to adopt.
- Clubs in BC begin job postings in late May. Swim BC will assist with job posting and recruitment and we plan to post on ViaSport as well.

#### 8. **Web Hosting/ email hosting/ Microsoft use**- Olgeird Ungehojer

- Moving forward to next season we hope to have all of our technology needs bundled in one. At this point we don't know if Pool Queue Team Management System will be able to offer website domain, emails and registration.
- Our current domain name is [terracebluebacks.ca](http://terracebluebacks.ca)

- Olgeird has registered the club as a non for profit with Microsoft which enables us to access free services such as emails, cloud storage and the TEAMS messaging platform. This also allows us use of other Microsoft Office software at a cost of \$4.50 per month per user ( but can be loaded on 5 devices).
- Current Domain costs the club \$55.00 a year.
- The club seriously needs to consider succession planning for our technology.
- **Action Item-** Karen M. and Olgeird U. to meet to start building our tech needs under a Microsoft platform for next season.

#### 9. **Coach correspondence**-Information

- All Coaches have met and have proposed a May end date except for swimmers prepping for Divisionals and Provincials.
- Last meet of the Season is in Kitimat for the June 4<sup>th</sup> weekend.
- Suggestion to have end of year BBQ and AGM on June 11<sup>th</sup>.
- **Motion** to end the 2021/2022 season on June 5<sup>th</sup> with the exception of swimmers continuing to train for Divisionals and Provincials. Charlene moves. Sarah seconds. Carried.
- **Motion** to waive June swim fees for all swimmers except those continuing to train for Divisionals and Provincials. Karen B. moves. Sarah Seconds. Carried.
- March 19<sup>th</sup> scheduled for 8-9:30 for a full club practice fun event.
- **Action Item-** Rebecca to send out email communication to parents re: Mar. 19
- **Action Item-** Karen M. to connect with coaches and pool regarding this updated end of season schedule.
- Brief discussion around the possibility of a summers program for swimmers. This could be something that the new Head Coach organizes. No current plans to implement this. Last meeting of the season will be in June.

#### 10. **Clothing update** – Charlene Kereliuk-Constantinescu

- Swimsuits have finally arrived in Vancouver and are expected to arrive in Terrace for distribution next week.
- **Motion** to use \$1000.00 towards branded face masks and other May Swim Meet swag. Amanda moves. Charlene seconds. Carried.

**Moved to In Camera 8:57pm**

Meeting Adjourned 9:15pm

Next Meeting via Zoom April 5th 7:30pm

