

TBSC - Executive meeting minutes
Done via Zoom

Wednesday Sept 11th

Call to Order
1902

Attendance (as recorded on Zoom)

Karen M, Marina D, Sarah G, Crystal T, Kim G, Nola S, Sarah M, Trish and Keith, Kelly J

Adoption of Agenda

First: Sarah G

Second: Nola S

Old Business

Approval of meeting minutes from May 16th (included in original email invite to this meeting)

First: Marina

Second: Nola

Reports

Registrar Report for Information

-79 kids from last year are registered

-28 kids were assessed by Crystal, 4-5 are waiting to be assessed

-16 of the 28 assessed will be accepted, Crystal had beginning discussions around adding another group to be able to the rest of the assessed kids

-Swim Canada website still down, they advised to continue to register kids and there will be some work that needs to be done later (this includes criminal record checks for new executive members)

-travel guide was uploaded to poolq website as per swim canada's request to finish application

Coach Report

-Crystal meeting with other coaches tomorrow to discuss options to increase another level in the pool (purple group - a group designed to be an inbetween red and blue until that swimmer is able to join that group confidently)

-stop watches

MOTION - order 2 higher end stop watches

Motion brought forward from Sarah G, Nola S second

-thank you letters from last year scholarship winners; Crystal to share those

-contacted a sports psychologist and will be talking to him this week

-recommended by swim bc

-stemmed from a discussion with Mike Carlyle (TBSC swim coach in 90s)

-goal is to learn how to support athletes getting to the next level

-already funds in the budget to support this

New Business

24/25 budget

- full paper copy of budget provided in meeting invite
- Kelly spoke to income and why we have a healthy amount currently in the account; Kelly went over some of the expenditures, and why the revenue is higher
- discussion around reason the budget isn't balanced on paper but it will be covered by some movement from the bank account
- noted that next year for head coach recruitment and overall wages, we could see a more strain to the account
- Karen and Kelly worked on the budget together based on some historic from last year
- question around interest from GIC (GIC was opened in March 2024, only a one year GIC and will mature in March 2025, then interest will be recorded - currently not recorded in the financial statement for this meeting)
- GIC was opened with \$10 000 as a "back up" to pay the newly opened visa if needed; to set the club up for any future financial hardships (if there was any)

MOTION TO ACCEPT: Marina

Second: Sarah M

Board schedules

- ongoing will be second Thursday of each month via Zoom
 - inperson meeting in January, prior to swim meet (for Jan 9th)
 - next three meetings are: Oct 10th, Nov 14th and Dec 12
- MOTION - club to pay for one year zoom account to continue meetings, should be around \$200 but will get final amount

First: Sarah G

Second: Nola S

Board Vacancies

- VP is up again as Dena had to step back for personal reasons
- not concerned with the meet manager piece of the VP role as we have confident people trained (Seth, Sarah M and Karen) to support the 2 meets
- Jessica Hogg is willing to do travel coordinator but is not able to be apart of the board
- please let her know role requirements and duties and she will work with Karen to ensure they are completed

Committee Work

Scholarship Committee - Sarah G and Nola S

- Sarah G would like to ensure that this is a topic for the next meeting; to discuss amount (\$10 000) and how it's allocated, does it meet club ethics/rules, etc

ACTION - add to next meeting agenda

Fundraising committee - Keith and he volunteered Trish (who accepted graciously)

- raffle and bubble a thon are the 2 mandatory ones

-Keith requested any written information be passed to him on how to get started,
Who to contact, etc

ACTION - Karen to share information with Keith

Meet management -not concerned; meet manager to handle

Corporate Sponsorship - Karen (solo)

-has written a few letters

-did request from West Jet 2 tickets about a month ago, no formal reply yet

Tech Support - Karen and Keith

-some issue around password changing

ACTION - Karen to meet with Keith to start this work

Adjourn - 2009hr

First: Sarah G

Second: Trish