

# Terrace Blueback Swim Club 2022-2023

## Executive Meeting

**Date:** April 11 2023

**Time:** 7:30pm

**Location:** Via Zoom Call

**In Attendance:** Karen McMurray, Angie Coolin, Lissette Calkins, Chris Street, Karen Bergstreiser

**Regrets:** Amanda Acal, Dave Acal, Tracey Braam, Sarah Meijer

**Recording Secretary:** Sarah Grielens

1. **Call to order** 7:44pm
2. Adoption of agenda and minutes March 14, 2023  
Lissette C. moves, Angie C. seconds. Carried

### Reports

#### 3. **Coaches Report** – Chris Street

- 80 swimmers currently registered and 8 Masters registered.
- Kelly attended her first Western Nationals and did very well including Silver Medal in the 200 IM.
- Mini Meet in Terrace scheduled for April 21 and is now open for registration online.
- 18 Terrace swimmers registered for Prince George so far.
- No athletes from Terrace, Kitimat or Smithers will be attending the California meet but there are plans to offer this every year and this allow for other clubs to plan more effectively next year.
- The Spring Break camp in Terrace was well attended and went very well. Senior swimmers should expect to attend camp in Prince Rupert in December and Terrace in April.
- Green, Red and Blue swimmers will end their season after Terrace June Swim Meet.
- Bronze, Silver and Gold swimmers will swim to the end of June and possibly into July.

#### 4. **Registrar Report** – Karen McMurray on behalf of Sarah Meijer

- 80 swimmers registered and 8 masters.
- Registrar would like to see the registration process set up earlier this year for the new season. Possibility to complete assessments in August before the pool closes for September. Waiver process and fees need to be confirmed before registration can open. Need an approved next years budget.
- Many families are currently in debt to the club and accumulating more monthly.
- We require a consistent process to deal with these outstanding accounts.

- Do we require a credit card on file? Do we spread out the payments over 12 months?
- Consistently send out copies of invoices every month moving forward.
- **Action Item:** Accounts Receivable Committee formed – Karen M, Angie C. Karen B.

5. **President Report-** Karen McMurray

- Sent via email in the meeting package.
- 4-5K in outstanding corporate donation requests in the community

6. **Treasurer Report** - Karen Bergstreiser and Angie Coolin

- Projected to break even by the end of the season. This forecast includes potential July lane rentals.
- One final fundraiser will be offered to give parents a chance to meet their fundraising commitments. Angie Coolin to assist.
- Capacity Building funds not included in presented financial statements as these will be reflected as they are spent. These grant monies are not part of the normal operating budget.
- **Action Item:** Parents to be advised as to how much left they owe for fundraising.
- Gaming Grant application due May. Require application to be filled out ,an approved budget, and list of current board members and contact information.
- 2022-2023 Gaming Grant appeal still under review but it has been noted by gaming that we have operated all year without these funds. Our current account information has been confirmed with gaming so RBC accounts can officially be closed.

7. **New Business**

7.1. City of Terrace Fees Bylaw

- Currently the club pays \$12.61 per hour per lane. The city is proposing an increase to \$15.00 per hour per lane with a 2% increase every year after.
- Main pool rental is \$90.00 (all 6 lanes)
- Entire facility rental incl. hot tub and sauna is \$120.00

Motion to propose to the City of Terrace that the swim club pay \$14.00 per lane per hour from September 2023-August 2024 and \$15.00 per lane per hour from September 2024-August 2025 as proposed in the new bylaw.

Angie C. moves. Lisette seconds. Carried.

7.2. **New Policy Adoption**

**7.2.1. Events & Discipline Policy**

Motion to accept the Events and Discipline policy as presented.

Sarah G. moves. Angie C. seconds. Carried.

**7.2.2. Diversity & Inclusion Policy**

Motion to accept the Diversity & Inclusion Policy as presented.

Angie C. moves. Lisette C. seconds. Carried.

### **7.2.3. Billeting policy**

Discussion around min. age requirements and wording to be consistent with other Points North clubs. Tabled to May.

### **7.3. AGM / End of Year Awards Committee**

- Tentative Date of AGM June 9<sup>th</sup>.
- Chris to speak to Terrace coaches about increasing the number of awards.
- AGM committee formed. Karen M chair, Angie C, Sarah G. Lisette C.

### **7.4. May meeting in person**

- Next meeting scheduled for May 9<sup>th</sup> at in person location with a zoom option.

## **8. Adjournment**

Motion to adjourn. Angie C.

Meeting adjourned 8:40pm