

# **Terrace Blueback Swim Club 2022-2023**

## **Executive Meeting**

**Date: February 14, 2023**

**Time: 7:30pm**

**Location: Via Zoom Call**

### **In attendance:**

Amanda Acal, Dave Acal, Karen McMurray, Sarah Meijer, Karen Bergstreiser, Chris Street, Lissette Calkins,

### **Regrets:**

Angie Coolin, Tracey Braam

**Recording Secretary:** Sarah Grielens

- 1. Call to order 7:30pm**
- 2. Motion to adopt agenda with the addition of 5.4 Adoption of Discipline Policy, 5.5 Adoption of Appeals Policy and 5.6 Request for Bookkeeper Hiring Committee**  
Karen B. moves, Lissette C. seconds. Carried
- 3. Motion to adopt January 17, 2023 minutes.**  
Lissette moves, Sarah G. seconds. Carried.
- 4. Reports**
  - 4.1 Registrar Report- Sarah Meijer**
    - 84 Currently registered youth swimmers.
    - 10 Master swimmers registered.
    - 19 currently registered for Smithers Swim Meet, Chris would like to see this number at 25 plus.
    - Swim BC website is currently offline, this has resulted in adjustment to new and slower processes. Site could be down until September. The host company of the website has been hacked but Swim BC has communicated that no data has been breached.
  - 4.2 Coach Report- Chris Street**

- The Terrace swim meet at the end of January ran well. 119 participants from across the region. 50 swimmers from Terrace. 76% best time rate which is a consistent high of 82% at the Kitimat meet.
- 5 Swimmers reached new Man./Sask. time levels. 4 added new Man/Sask. time levels. 2 made new divisional times and 1 gained a new provincial time.
- Gabe and Kelly will be sent to AB provincials and Kelly will also attend the Western Nationals.
- Points North Developmental camp will run in Terrace Saturday. Feb. 18th and Sunday Feb 19<sup>th</sup>. This is an invite only camp for junior swimmers. 36 in the region will be attending. This camp is being organized by Swim BC.
- Plans for a Spring Break camp in Terrace similar to the P.R. Christmas Break Camp. This will be open to senior swimmers Bronze and up. 4 days and 3 nights. Billet families will be required.
- Brooklyn Simms has stepped down from Coaching duties. Karen B has taken on Red coaching. Plans to have Simone Crook eventually on pool deck as well to begin coaching.
- Recommendation to make punch cards for Masters available.

#### **4.3 Chair Report- Karen McMurray**

- Chair Report forwarded to board members
- Working on Google Drive workspace testing. This platform is not as straightforward as initially thought.
- Draft for Corporate Sponsorship out for comments. Please review and send comments and suggestions back to Karen M.
- The club has received \$8,000 from the Terrace rotary and \$15,000 from via sport. These funds are to be allocated towards board governance, club growth, official and coach development.
- Meet the board open house Friday March 3 during the bubble-a-thon. Hope to spread information about what the board does, share resource info and recruit new board members or at least volunteers for specific tasks. Concentrating on succession planning.

#### **4.4 Fundraising Report- Karen McMurray**

- Fundraising documentation forwarded to board members
- Angie Coolin will be stepping away from the Fundraising role and Karen M will be transitioning in through the end of the season.
- Bubble-a-thon pledge sheets out this week to swimmers.
- Popcorn fundraiser on March 3<sup>rd</sup>.
- Purdy's order for Easter and potential Raffle in the spring.

#### **4.5 Meet Manager- Amanda Acal**

- Successful Terrace meet at the end of January.
- Amanda had a debrief with Girard who made the following recommendations:
  - He will be completing his level 5 coaching so will be able to train officials.
  - Longer HDMI cable needed for pool deck
  - Basic laptop for training of timing and reporting systems
  - Increase our internet connection strength with the pool or look into securing our own hot spot.
  - A second timing strobe
- Future Terrace hosted meets should include longer pool access time at the end of the meet for clean -up ,medal presentations and debrief.
- Volunteer turn out from Terrace parents was not strong. Open house is a good place to address this.
- Avoid change of swimmers to races. Deadline of 30 minutes before the meet.

#### **4.6 Treasurer Report**

- Gaming Grant appeal is at reconsideration stage.

#### **4.7 Travel Coordinator -Karen McMurray on behalf of Tracey Braam**

- Survey sent out to Silver and Gold swimmers to gauge interest in approx. \$450.00 cost per swimmer for bus, hotel rental and meals to PG swim meet. Only 1% response rate to date.
- Coaches would like to see this travel option available to Blueback swimmers only to boost team building, Chris advises that Prince Rupert swimmers could certainly fill any empty seats.

### **5. New Business**

#### **5.1 Motion to accept Angie Coolin into the position of Treasurer.**

Karen B. moves, Dave A. seconds. Carried.

#### **5.2 Motion to accept Lisette Calkins into the role of Clothing Coordinator.**

Amanda A. moves, Sarah G. seconds. Carried.

#### **5.3 Open House – Karen McMurray**

- Open House scheduled for Friday March 3 to align with bubble-a-thon for Junior swimmers.
- Plan to use \$400-\$500 in grant money for Door Prizes
- The Fix will be providing refreshments
- Succession planning, board member and volunteer recruitment.
- Official training available the day after to be put on by Rebecca Greaves.

- Distribution of a informational flat sheet.

#### **5.4 Adoption of the Discipline Policy**

- Tabled from last meeting.
- Language adjusted to align with current bylaws. Process remains the same as previously presented.
- **Motion to adopt the Discipline Policy**  
Amanda A moves, Lisette seconds. Carried.  
**Action Item: Karen M. to publish to the website**

#### **5.5 Adoption of the Appeals Policy**

- Discipline policy references the Appeals policy.
- Language adjusted to align with current bylaws.
- **Motion to adopt the Appeals Policy**  
Sarah G. moves, Lisette seconds. Carried.  
**Action Item: Karen M. to publish to the website**

#### **5.6 Request for a Bookkeeper Hiring Committee**

- Current job posting is published on the website.
- Request to add a second person to the committee.
- Sarah G. to join

### **6. Old Business**

#### **6.1 Update Fee presentation to the City**

- Letter received from Terrace Aquatic Center forwarded to Board Members.
- Bylaws with fee increase language is not going to be presented at to the city yet
- Possible presentation date to city council Feb. 27<sup>th</sup> Karen M will attend

### **7. Adjournment**

- Amanda A. moves Adjourned 8:21pm



