

# Executive Meeting Minutes

## 24/05/2023

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24 May 2023 / 8:00 PM / Google Meet

### ATTENDEES

Francine Vickery (Chair), Joy Richman (Vice President), Lisa Hermanson (Registrar), Liz Stokes (Treasurer), Mariana Carrasco-Teja (Secretary), Alex Kouzas (Head Coach)

Meeting called to order at 8:10 by Francine.

### Acceptance of Agenda

Moved by Francine. Unanimously approved.

### Acceptance of Previous Meeting Minutes (3 April 2023)

Moved by Francine. Unanimously approved.

### Follow up from previous meeting

- Summer pools discussion and alternate options in order of preference. We still don't have news after many attempts. Second Beach has to wait until they know the Kitsilano Pool status. As a last solution, we can ask UBC for one weekend day, but not until we hear from Second Beach.
- Pool Queue fixes. Needed updates because they changed their server. Talked with the PoolQ people and they said we have to send/follow up with individual requests rather than a spreadsheet.

### Officer Reports

- President: good attendance. Discussion on coaching with fewer lanes.
- Vice President: waitlist is at 23 or 24.
- Treasurer: draft projection of finances.
- Registrar: 44 swimmers for the summer.
- Secretary: records and minutes posted.
- Head Coach: feedback from google form from members. *Switch workout "theme" weekly/monthly; add more turns and dives; people are happy with coaches.*

### New Business

- Coaches - who is returning next season, who qualifies for promotion? Everybody intends to return in the Fall. Discussed the promotions. They depend on time coaching/level.
- COVID vaccination policy - keep or discontinue? Board voted to keep the policy.
- Fee structure: should we increase the discount for full year sign ups to minimize the amount of work for the board associated with single session sign ups?  
Instead of increasing the discount, one idea is to offer to pay the full year in 2 installments. We will play with numbers to see if the discount can be increased. Will talk with PoolQ to see if one invoice can be charged in 2 installments.

- Trial swimmers for fall 2023: should we invite some to swim on a Tuesday or a Thursday during the summer session to be able to have them join right at the start of September? This will mean less invoice adjusting if they join mid month.  
Agreed. We will guess how many spots will be available, and invite swimmers accordingly during August weekdays.
- Should we increase our club size from 50 to 60? This would mean requesting more lanes in the fall. Maybe 7 instead of 6?  
We can try to get extra lanes. We will try for the Fall.
- Year end estimates for current season, draft budget & fees for 2023-2024. This is on track.
- Incentives or ideas to increase volunteers to the board? Eg. Maybe more members at large.  
Members at large need a more defined role, and invite them to executive meetings. This way they can grow into the Executive Boards roles. We will continue the discussion in the following meetings. We need to think about ways to involve people. Maybe a webmaster?
- Do we want to host a swim meet at VAC Feb 2024?  
Board doesn't have time, and not enough human resources.
- Mel Zajac Meeting volunteers.  
We will forward the request to members.
- One coach asked to coach at Provincials in Kamloops if needed. Thoughts? Only 4 swimmers signed up for Provincials, so it won't require a coach. In general we can pay for time worked during the meet, but we don't have a budget for a hotel room when it is out-of-town.  
On this topic, we can ask the member at large to ask the swimmers to inform the head coach if they sign for a meet, and maybe what events they are signing up for. We will also ask them for feedback on how to get more people to come to meets.
- The 55+ BC Games.  
We can forward the email.

## ACTION ITEMS

- Secretary to post 3 April 2023 executive meeting minutes on website.
- Treasurer to through old emails to find the ticket number for Pool Queue, and follow up with Aaron from Pool Queue.
- Treasurer to go through financials to see if the yearly discount can be increased. Contact PoolQ about the 2 installments' option.
- Secretary to link provincial records etc. to our records page.
- Secretary to add discussion to increase volunteers to the board to the next agenda.
- Secretary to add discussion about members at large regarding meets, etc. to the next agenda.
- Coach Alex to talk to member at large about meets.
- President to send out the 55+ BC games email, and ask for volunteers for the Mel Zajac meeting.

## NEXT MEETING

Tentatively scheduled for 17 July 2023

## Meeting Adjournment

Meeting adjourned at 9:30 pm