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UBC Masters Swim Club

# Executive Meeting Minutes

## 09/02/2026

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09 February 2026 / 6:00 PM / Google Meet

### ATTENDEES

Adrienne Friesen (President), Davis Wood (Vice President), Mariana Carrasco-Teja (Registrar), Morgan van Vliet (Treasurer), Alex Kouzas (Head Coach), Francine Vickery (Member at Large), Jessica McKenzie (Secretary), Kyle (special gues)

### ABSENT

Alex Fraser (Member at Large)

### Minutes

*Meeting called to order at 6:32PM*

#### Acceptance of Agenda

Moved by Jess, unanimously accepted

#### Acceptance of Previous Meeting Minutes (05 Jan 2026)

Moved by Jess, unanimously accepted

#### Follow up from previous meeting

- see below
- Kyle
  - feedback from various people
  - week-to-week progression across the 3 seasons
  - important to have general framework but like coaches to make individual changes to the practices
  - goal-driven sessions to offer clarity for athletes and direction for the club
  - down the road could add in special dive/turn sessions but right now need to focus on raising the comfort level of everyone with the skills
  - dev group (acquire the skills) vs performance (fine tune the skills) sort of group
  - could be some flexibility between lanes depending on what you're trying to work on
  - skill-based workout + training-based workout
  - test it out this session and fully roll it out in the summer
  - recommend equipment list
  - set date for time trial
    - **Sunday, March 15th and social after**

#### Officer Reports

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- President: Summer pool confirmations
  - UBC flip flop long course vs short course but overall times will remain the same
  - 5 short lanes on weekdays; request for all 4 days in summer
  - wanted us to move practices to move later (June 29- Sep 6) but would prefer something in the morning over later time slots
- Vice President: can cancel Burnaby
  - booking time during April closure
  - Mon/Wed at Sts confirmed; Sts may or may not have weekend time
  - no response from Byng
  - took 2 slots offered at JCC
  - dryland whoot whoot!
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- Treasurer: GIC update-> 2 GICs; bookkeeping and accountant discussion (\$140/hr)-> return seems to out-weigh the cost and number of hours, "mystery invoice", Morgan can get in touch with her accountant and see what they need from us/how much would cost to do club's taxes; Davis has option as well; Morgan will get this info ; everyone in agreement to look around for another option
- instalment swim sessions for people who haven't paid; one member- emailed twice and no response; can't swim if haven't paid and if don't pay by certain date that will indicate no interest in membership
- Registrar: 53 registered (36 full year + 17 winter).
- Added the meets' info as a new calendar that shows on the website.
  - have space for 2 more; waiting to hear back from 1
  - create practices in light purple calendar on google calendar that just says UBC masters
  - brainstorming ways to share practices as well as links to other workshops etc (resources)
- Secretary: nothing to report
- Head Coach: thinking about coaches pay at swim meets; may want to reconsider wage at the meets (not sure when wage was last updated; compensate at hourly rate plus one hour to cover lunch, travel, etc.)
- Member at Large (Francine): caps to pass on to Alex F
  - silicone caps \$15
  - latex caps for free
  - put the word out to new people
  - arena next time get caps

### **New Business**

- Club records updates
  - Alex F in charge of this so would like to see this updated
  - Morgan will email Alex
- In the future- no July/August swim sessions? \*just an idea\*
  - invite members from other clubs for limited number of sessions?
- Team WhatsApp group (instead of slack)
  - send email with link to join and make sure people know it's voluntary
- Leave policy reminder.

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## ACTION ITEMS

### NEXT MEETING PLANNING

Scheduled for March 9th @ 7:30

### MEETING ADJOURNMENT

Meeting was adjourned at 7:43