

Executive Meeting Minutes

14/12/2022

14 December 2022/ 8:00pm / Google Meet

ATTENDEES

Francine Vickery (Chair), Joy Richman (Vice President), Liz Stokes (Treasurer), Lisa Hermanson (Registrar), Mariana Carrasco-Teja (Secretary), Alex Kouzas (Head Coach)

AGENDA

1. Move to approve agenda and call to order at 8:01 pm
2. Follow up from previous meeting
3. Move to approve previous meeting minutes (26 Oct 2022)
4. Officer Reports
5. New business

Acceptance of Agenda

Moved by Francine, all in favour
Unanimous

Acceptance of Previous Meeting Minutes

Moved by Francine, all in favour
Unanimous

Follow up from Previous Meeting

- Waiting list management and registration for January: tell them they can come for trials, or register right away, but it is not refundable; limit the number of 1st trial swimmers (not more than 3).
- Practices during UBC Aquatic Centre shutdown in April: Joy will ask Byng's manager about the possibilities or ETA about accepting and handling requests. Lisa can follow up on the Vancouver Aquatic Centre about options. Ask Neil at St. George about times, maybe it's worth it (Alex will try; Joy might follow up).
- Photos for website: Mariana will upload the last day at Robert Burnaby pictures to the website. Please send a portrait of yourself if you want it on the Board's page.

Officer Reports

- President:
 - Updated calendar with new times; swimBC people are working on renewing the insurance certificate (expires on January 16, 2023); signed the UBC Aquatic Centre contract for the winter term.
- Vice President:
 - Will start emailing people from the waitlist to invite them for swim trials; at least 2 members won't return next term; will contact Lord Byng's and Vancouver Aquatic Centre regarding March/April's UBC Aquatic Centre closure.
- Treasurer:
 - Doing fine - finances are in good shape; coaches have been paid through November 2022, and pool fees are paid through March 2023 (until closure); there are ~\$26K left; Treasurer will log issues with our new registration system for PoolQ to address.
- Registrar:
 - Out of latex caps.
- Coach:
 - New schedule; will interview a new coach.

New Business

The following topics were discussed:

- Making exceptions to club policy: review each request on a case by case basis.
- Should we add more swimmers (>50) if workouts are not well attended? We will monitor attendance.

ACTION ITEMS

- Secretary:
 - Post pictures and accepted meeting minutes on the website.
- President:
 - Follow up on the insurance certificate.
- Registrar:
 - Set skeleton accounts for new swimmers.

- Treasurer:
 - Coaches checks.
- VP:
 - Email swimmers on the waiting list. Will take over President duties while President is away (mid January to mid February).

NEXT MEETING

No date set. Will take place in February 2023.

MEETING ADJOURNED AT 8:52pm