



UPPER CANADA SWIM CLUB

345 Park St., c/o YMCA
Brockville, Ontario
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www.riverotters.ca

Annual General Meeting September 13, 2025

Minutes

1. Call to order

- a. Fiona called the meeting to order at 10:06 am and the current Board of Directors were introduced.

2. Approval of the agenda

Motion: to approve the agenda as presented

Moved by Jean McFeely, seconded by Elizabeth Kanpp, motion carried.

3. Approval of the minutes from the Sept 22, 2024 AGM

Motion: to approve the minutes as presented

Moved by Jean McFeely, seconded by Elizabeth Knapp, motion carried.

4. Treasurer's report – Peter Goodman reviewed the year end August 31, 2025 financial statements.

- a. Peter reaffirmed that UCRO's books are open to any member to query.
- b. 2024-2025, was an unanticipated, and healthy season with 76 members. As of today's AGM, 93 swimmers are registered with UCRO.
- c. Bank balance is ~\$50,000 largely from registration; not including two GICs.
- d. Profit/Loss. Swimmer registration largest contributor, Home meets are also revenue generators. Swimathon is the third largest revenue generator, followed by fundraising events.
- e. Expenses (Staffing (Coach/Assistant Coach) largest expense, followed by pool rental (~20,000), Insurance/Governing Body Fees.
- f. We had an 11,000 profit in 2024-2025. In previous years the club has operated at a loss.

Question about equipment Line: YMCA has replaced lane ropes. Purchased a new starter. Computers/Printer for meets.

Wish List: We welcome suggestions on items that would benefit our club. Members are encouraged to connect with membership on these items.



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Motion: to accept the August 31, 2025 financial statements as presented.
Moved by Noel Aucoin, seconded by Glen Kennedy, motion carried.

5. Special resolution on independent financial review

- a. Last year membership waived a third party review on the need for an independent financial review. Fiona provided a quick definition of the levels of review and the prices. This year the board agreed that the priority was to re-invest in the club. A member on the floor shared that other not-for profits, similar in size have not engaged in this practice. A member suggested a review be pursued once several criteria are met (# of years, profits. Another member argued that it is vital to have this as a vote each year.
- b. In the future, UCRO wishes to have some level of independent financial review. This will be determined based on the club's financial position and the cost for various levels of independent review.

Resolution: be it resolved that UCRO members waive the need for an independent financial review of UCRO books for the 25-26 fiscal year.
Moved by: Diane Martin, seconded by Layna Dunning, motion carried.

6. UCRO By-laws

- a. **Change#1** to UCRO Bylaw 2.01 Election, Appointment and Term of Directors

Rationale:

- i. Each term served by a director shall be for two (2) years.
- ii. The maximum number of consecutive terms served shall be three (3) terms.
- iii. Election of directors shall be staggered, so as to not elect more than two thirds ($\frac{2}{3}$) of the directors at one AGM.

Questions from the floor:

1. Has the board ensured that signing members' terms do not end in the same year?
2. Is a bylaw in place that permits a member to leave the board before their term has concluded.

- b. **Change #2** to UCRO Bylaw 4.01(b) Banking and Signing Officer Authority.

Rationale:



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- i. One (1) officer's authorization is required for payments made with a corporate credit card, up to the card's limit (2 cards: 1 @1,500 and 1 @ 1,000).
- ii. The board allows electronic access to credit card statements at their discretion.

Motion: to approve changes to UCRO bylaw 2.01 and bylaw 1.01(b) of the Upper Canada Swim Club by-laws as presented.

Moved: Jean McFeely, seconded by Noel Aucoin, motion carried.

7. Election of the Board of Directors for 2025-2026

- a. Fiona introduced the current slate of directors.

Motion: to elect the UCRO Board of Directors as follows for the 25-26 year with the established end of term dates.

Name	To Continue until the AGM in
Fiona Goodman	2027
Kirsten Wiwchar	2027
Amy Melko	2027
Sabrina Annett	2026
Peter Goodman	2026
Samantha Dickson	2026

Moved by Braden McKerlich, seconded by Glen Kennedy, Motion carried.

Comments from the membership/floor:

- Acknowledgment of robust registration, positive financial situation, and ongoing club growth.

8. Adjournment

Motion: to adjourn the AGM at 10:32.

Moved by Angela Aucoin, seconded by Layna Dunning, motion carried.