

1. President calls Spring General Meeting to order-Dave Bennett

- Notice of the meeting was sent to all members on May 7th, 2019.
- Notice of the meeting was posted on the UCSC website on May 7th, 2019

Quorum: Require at least 20 members to establish quorum FOR the Spring General Meeting

- Quorum was attained to commence meeting

Stephanie Wigginton	Oscar Perez
Heather Jobe	Janey Yung Perez
Jeff Scott	Steven Chand'Oiseau
Anita Cheung	Jani Long
Dave Bennett	Kris Norman
Sue Kennedy	Trevor Nicholson
Jaime Luykenaar	Stephen Bugbee
Paul McCloy	Fiona Costello
Christa McKegney	Jeff Leslie
Jeff French	
Barb Duncan	Staff: Mike Blondal, Carl Simonson,
June Verjee	Jess Craig, Annabel Stevens

2. Appointment of Secretary for the Spring General Meeting

*Motion to appoint **Stephen Bugbee as Secretary** for the 2019 Spring General Meeting*

- a. Christa McKegney motion
 - b. Jeff seconded
- Motion carried by majority

3. Approval of Agenda

Note: printed copies available at sign in

Motion to approve agenda for the 2019 Spring General meeting as presented

- a. Kris Norman -motion
 - b. Christa McKegney seconded
- Motion carried by majority

4. Approval of Minutes from the 2018 Autumn General Meeting

Note: printed copies available at sign in

Motion to approve minutes from the 2018 Autumn General meeting as presented

- a. Jeff Scott -motion
 - b. Barb Duncan seconded
- Motion carried by majority

5. President -Election of Board Members

Results of the election for the 2019-2020/21

Positions for Up for Election at the 2019 Spring General Meeting

<u>Appointments</u>		<u>uncontested</u>
President	2019 - 2021	Stephanie Wigginton
Director of Competition	2019 - 2021	Trevor Nicholson
Director of Communications	2019 - 2021	Barb Duncan
Secretary*	2019 - 2020	Oscar Perez

Nominations for Election Director at Large (x 3)

Stephen Bugbee - Currently Secretary. Avid volunteer/ board member for various clubs and associations over the past 25 years including: UCSC, Epcor, AAA, CCE, UNICEF, Public Art Board, United Way & CHCA

Hélène de Beer - Passionate about teamwork, solving problems, strategic planning and good communication. Interested in more responsibility in future years.

Heather Jobe - Accountant for a nonprofit. Previously worked as an Operations Accountant for a financial group. Helped with UCSC Raffle. Interested in Director of Finance.

Kris Norman - Currently Director at Large; Renaissance Man

*(*Secretary position is normally elected in "even" years but Stephen Bugbee is resigning at the end of this swim season.)*

Ratification of Board member elections and appointments

Results of the election/appointments for the 2019-2020/21

Stephanie Wigginton	(President)
Jeff Scott	(Finance)
Trevor Nicholson	(Competitions)
Barb Duncan	(Communications)
Harvey Katterhagen	(Programs)
Oscar Perez	(Secretary)
Stephen Bugbee	(Director at Large)
Kris Norman	(Director at Large)
Heather Jobe	(Director at Large)
Mike Boyles	(University Liaison)
Annabel Stevens	(General Manager)

6) **Finance** Agenda

Review of 2018/2019 Budget vs Updated Forecast

Review Bingo Revenues per shift

Review 2019/2020 Budget

Review 2019/20 Raffle Tickets, Bingos and Fees

As of the end of April, UCSC is projecting a surplus of approximately \$50k for the 2018/19 season. The key contributing factor behind the surplus is an increase in Bingo revenues due to the addition of events at the Five Star Bingo Hall. As highlighted at the Fall AGM, declining Bingo revenues have been a large source of concern from a budgeting perspective. Based on a quick analysis of monthly trends, it is apparent that there isn't an easy button with respect to improving the forecasting process. A surplus of ~\$36k is forecast in the 2019/20 Budget. This forecast surplus together with the forecast surplus in 2018/19 will enable the club to partially replace the \$178k of funds that were taken from the contingency account due to the deficit in 2017/18.

Proposal to increase 2019/20 Fees by 1%, to increase Bingo allocations to accommodate Five Star Bingo events, to keep Raffle Tickets and Balzac Meat fundraising constant for the 2019-2020 term- *(refer to presentation material attached)*

Approve proposed 2019/20 Budget-1

Motion to approve the budget for the Foothills Swimming Association for the 2019/2020 as presented

a. Kris Norman -motion

b. Jeff Leslie-seconded

Motion carried by majority

Approve proposed 2019/20 Budget-2

Motion to ratify swim fees, bingo and raffle ticket allocation as presented.

a. Christa McKegney motion

b. Trevor Nicholson-seconded

Motion carried by majority

7) **Adjourn 2019 Spring General Meeting**

Motion to adjourn 2019 Spring General Meeting for the Foothills Swimming

a. Paul Mc Cloy -motion

b. Jeff Scott-seconded

Motion carried by majority

Swimming Reports

Club/Varsity Head Coach- Mike Blondal- see notes provided

Age Group Head Coach- Carl Simonsen- see notes provided

APPENDIX-

Foothills Swim Club / UCSC

Wednesday June 5th, 2019- 5:30 -7:20

2019 Spring General Meeting

KNB 126 – University of Calgary

Agenda

1. Appointment of Secretary
2. Review and Approval of Agenda
3. Approval of Minutes from November 14, 2018 Fall General Meeting
4. Election of Board of Directors
5. Present and Approve 2019-2020 UCSC Budget
6. Recommend and Ratify 2019-2020 UCSC annual membership fees
7. New / Other Business
8. Adjournment

Current Board

Dave Bennett	(President)
Jeff Scott	(Finance)
Trevor Nicholson	(Competitions)
Stephanie Wigginton	(Communications)
Harvey Katterhagen	(Programs)
Stephen Bugbee	(Secretary)
Carol Malec	(Director at Large)
Barb Duncan	(Director at Large)
Kris Norman	(Director at Large)
Peter Graboski	(Temp Director at Large)
Mike Boyles	(University Liaison)
Annabel Stevens	(General Manager)

FOOTHILLS SWIMMING ASSOCIATION

(ALSO KNOWN AS UCSC)

NOTICE OF SPRING GENERAL MEETING OF MEMBERS

TAKE NOTICE that the Spring General Meeting (the Meeting) of the members of the Foothills Swimming Association (the UCSC) will be held at KNB 132 auditorium at the University of Calgary, at 5:30 pm (Calgary time) on Wednesday June 5th, 2019, for the following purposes, in no particular order:

1. To approve the budget of the UCSC for the period from September 1, 2019 to August 31, 2020 pursuant to Article V, Section 2 of the By-Laws;
2. To elect new Board members for the following positions: President, Director of Competition, Director of Communication, and 3 Directors at Large, as well as any other vacancies that may exist within the Board.
3. To recommend and ratify annual membership fees for the different swim groups, as well as any other commitments required from the membership for the proper financial management of the club's operation (i.e. Bingos, Raffle tickets)
4. To transact such other business as may properly come before the Meeting or any adjournment or adjournments thereof.

Only Varsity Members, Associate Members and Regular Members, who are current with all dues or fees payable, may vote.

DATED at Calgary, Alberta, this 7th day of May, 2019.

By Order of the Board of Directors

Stephen Bugbee

Secretary